

**WHITWELL PARISH COUNCIL
HODTHORPE & BELPH PARISH COUNCIL**

**APPLICATION TO ERECT A MEMORIAL OR
FOR ADDITIONAL INSCRIPTION
IN WHITWELL CEMETERY**

This application must be delivered in duplicate to: Clerk to the Council, Whitwell Parish Council, Whitwell Community Centre, The Square, Whitwell. S80 4QR email: clerk@whitwell-pc.gov.uk

MEMORIAL DETAILS	
INSCRIPTION	DESIGN OF MEMORIAL
State Material to be used	Specify fixing Method (Must be NAMM approved)

MEMORIAL SIZE DETAILS						
	Headstone Memorial	Base	Desktop	Vase	Permit Fees 2026/2027	
Height					Headstone	£240.00
Length					Desktop	£240.00
Width					Vase	£110.00
Thickness					Additional Inscription	£110.00
Grave Number					Total Fees Payable	£

TO BE COMPLETED BY THE MONUMENTAL MASON

I(we) agree to be responsible and to pay for any damage which may be occasioned to the property of the Authority or to any adjacent grave, monument or memorial stone by reason of any negligence on the part of my(our) workmen or workmen of any sub-contractor employed by me(us) in connection with the work referred to in this application.

Signed _____ Name of Mason _____

Telephone No _____ Address _____

Mobile _____

TO BE COMPLETED BY THE APPLICANT

I hereby apply for the right to erect and place a memorial. I have read the Whitwell Cemetery Policy document and by signing this application form I will be regarded as understanding the policy and having had the opportunity to raise any concerns about them before signing.

Signed _____ Name of Applicant _____

Telephone No _____ Address _____

Name of Deceased _____

Is there a memorial on the grave referred to in this application already, if so, please give details below.

Name on existing memorial _____

Type of memorial _____

NOTES TO MONUMENTAL MASON

1. BACS payments to Co-operative Bank sort code 08-90-75 a/c no. 61230424. Cheques should be made payable to Whitwell Parish Council and crossed a/c payee only.
2. Please submit this form in duplicate. One copy of this application will be retained at the Parish Council Office, the other copy will be returned to the Monumental Mason after being approved by the Clerk to the Council.
3. Memorials **must not** be erected until you have received the approved application from the Clerk, failure to do so may result in you being denied access to our cemetery to carry out work. The Council reserves the right to remove any memorial erected without prior permission.

Tick box to indicate that our Rules and Regulations have been shown to the Applicant	<input type="checkbox"/>
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Failure to complete any part of this form will mean the form will be returned un-approved.

Approved by Clerk to the Council:

Signed Date