

**WHITWELL PARISH COUNCIL**  
**Minutes of the Meeting of the Council**  
**Held at 19:00 on Wednesday 12 June 2024**

**Present:**

Councillor T Munro (Chair)	Councillor K Austin	Councillor S Maiden
Councillor D Munro	Councillor J Paget	Councillor F Raspin
Councillor J Raspin		
Members of Public – 2 BDC Officers		

1. **To receive and Accept Apologies for Absence** – Apologies were received and accepted from Cllr H Green.
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** - None.
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** – None.

4. **Public Participation Session** – to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).

BDC's Senior Devolution Lead for Planning Policy, Strategic Growth and Housing introduced their new Community Woodlands Project Officer who had been appointed on 7 May on a one-year contract. The new officer had already visited the community orchard, attended the last Climate Change Group meeting and has walked around the parish with Cllrs F and J Raspin. An update was given on the orchard access and lease, which are progressing. A management plan has been drafted and will be shared with WPC when completed.

The issue of providing privacy for residents was discussed and it was noted that access to the orchard would be managed by WPC.

The Officers were informed of a Climate Change Group meeting held pre-Covid attended by BDC's Head of Property Services where the Quarry Hill was also proposed for the Woodlands Project. A 10m strip at the side would be an ideal space for planting a community woodland. Ownership would be checked by BDC.

Other pieces of land suggested for meadow were on Larpit Green and Calf Croft.

Copies of Issue 2 of the Community Woodlands Project Newsletter were requested for use at Whitwell Gala.

Two MOP left at 19:30

- 4.1. **Members of the Parish Council and public to raise matters of importance with the Police**

There was no Police present, but a crime report was provided and noted. PC Short to be thanked for the information, which was well received. No issues were raised.

- 4.2. **Members of the Parish Council and the public to raise matters of importance with the County Councillor**

Cllr M Yates was not in attendance. The following issues were raised: -

4.2.1. Update to be requested on installation of the "dragon's teeth" and speed signs as part of the B6043 works near Whitwell Cemetery.

4.2.2. DCC Highways to be thanked for their good re-surfacing work carried out on the B6043.

4.2.3. A video of two passing lorries on High Street, one on the pavement, had been sent to the Police who were contacting the company. Video to be sent to Cllr J Ritchie and the East Midlands Mayor Elect. Removal of the exemption is the preferred option to stop lorries using Whitwell as a short-cut.

4.2.4. DCC have been requested to improve road markings on Steetley Lane and highlight the telegraph pole to deter drivers from hitting the pole. The Lane is being used as a short-cut to Worksop with some reckless driving, but speed monitoring recorded an average speed of 18.9mph. DCC to also be requested to investigate restrictions in place for the entire length of the Lane.

4.3. Members of the public to raise matters of importance with the Councillors present

**District Council** - The following issues were raised: -

- 4.3.1 The two District Councillors are dealing as quickly and efficiently as possible on issues raised with them such as housing etc. A new round of meetings has just started following last month's AGM.
- 4.3.2 Cllr J Ritchie has contacted the East Midlands Mayor Elect regarding local infrastructure and taking problems away from the Treble Bob Roundabout/A619. He has met with the Council Leader, Chief Executive and the Mayor Elect at Laing O'Rourke regarding the possibility of setting up their site as a potential commercial development area for future industry development, which would be shared between DCC/NCC.

**Parish Council** – No issues were raised.

5. **To consider recommendations from the Climate Change Working Group (Cllr J Raspin)**

BDC's new Community Woodlands Project Officer attended the last meeting. The meeting mainly concentrated on biodiversity and how work in the parish could be carried out differently in the future to help increase biodiversity on areas such as the Village Green. There is the opportunity to visit Creswell Crags for ideas/inspiration.

Cllr S Maiden tabled a draft management plan of when activities could take place and **proposed** that WPC adopts the draft management plan to increase biodiversity on the Village Green. It was **resolved** to adopt the plan. Cllr Maiden was thanked for his work on the plan.

Clerk to check whether WPC mowers are suitable for grass collecting and agenda for July. Cllr Maiden to be provided with a plan of the Village Green and he was happy to meet with the Parish Handymen.

Councillors were asked for their availability to volunteer on a stall at the Village Gala on 29 June and Cllr Maiden was asked if copies of the plan could be made available.

6. **To consider for approval the Minutes of the Annual Meeting of the Parish Council held on 8 May 2024**

It was **resolved** that the minutes of the Annual Meeting held on 8 May 2024 be approved and duly signed by the Chairman.

7. **To consider any matters arising (for information only) from the Minutes of the Annual Meeting of the Parish Council held on 8 May 2024**

Item 5 – The Website Monitors/General IT Working Group has never met. This group meets as and when required and could possibly meet before the end of the year to discuss progress with the website.

Item 19 – Some of the dates in the Newsletter had already passed before they were delivered

Item 19.5 – No response had been received from the former Hanging Basket supplier.

Item 21 – New Councillor photos to be arranged to be taken just before the July meeting.

8. **Accounts for Approval and Payment** – It was **resolved** to approve the following accounts for payment: -

<b>Direct Bank Payments to be Authorised</b>			
<b>Payee</b>	<b>Goods/Services</b>	<b>Amount</b>	<b>Budget</b>
GeoXphere Ltd	Parish Online Mapping Service	120.00	30
J S Marriott & Co., Accountants	Internal Audit	190.00	19
Whitwell Community Centre	Grant – Community Events	10,500.00	70
Life Publications	Newsletter Distribution	151.20	33
Fire & Light Ltd	Fire Alarm/Emerg Light Testing	72.00	41
Civic Pride UK Ltd	Lamppost Testing	564.00	56
Thorpes Building Supplies	Repairs 40161, 40162	22.32	63
Mole Country Stores	Repairs	27.44	63
Turner & Wilson (Whitwell) Ltd	Cemetery Spoil Removal	336.00	52
	<b>TOTAL</b>	<b>11,982.96</b>	

<b>Credit Card Payments</b>			
Co-operative Bank	Card Fee	2.00	20
Microsoft	Microsoft (Office 365 x 2)	24.72	45
Microsoft	Cllr gov.uk emails x 8	61.36	45
Cheapestprintonline	Newsletter Printing	107.00	33
	<b>TOTAL</b>	<b>195.08</b>	

**9. Financial Report, Statement of Account for the year ended 31.3.24 and April and May Bank Reconciliations**

It was **resolved** to accept the Financial Report and Statement of Account for the year ended 31.3.24. Cllr K Austin signed the April and May bank reconciliations.

**10. Internal Auditor's Report**

It was **resolved** to accept the Internal Auditor's Report and the Council was very much appreciative of the Clerk's efforts in producing such excellent accounts.

**11. Approval of the Annual Governance Statement for the year ended 31.3.24**

It was **resolved** to approve the Annual Governance Statement for the year ended 31.3.24.

**12. Approval of the Accounting Statements for the year ended 31.3.24**

It was **resolved** to approve the Accounting Statements for the year ended 31.3.24.

**13. To Consider Participating in DCC's Minor Maintenance Scheme in 2024-25**

It was **resolved** to participate in DCC's Minor Maintenance Scheme in 2024-25. Clerk to enquire how many councils participate in the scheme and how the payment is calculated.

**14. Correspondence**

It was **resolved** to deal with correspondence as follows: -

- 14.1. DALC June Newsletter – Noted.
- 14.2. BDC – Response re FP 55 Diversion – Concern raised that the stone wall could disappear once the properties are sold.
- 14.3. Clowne Garden Village Action Group re FP 6 – Noted.
- 14.4. DCC – Road Signage – Noted.
- 14.5. DCC – Online Question & Answer Session on Highways Development Control Issues – Noted.
- 14.6. Ron Bailey – Safety of Lithium-ion Batteries and e-bikes and scooters – Practical steps, highlighting to only use genuine batteries to be put onto the Councils website and Facebook page.

**Correspondence not Listed: -**

- 14.7. CPRE – AGM – Noted.
- 14.8. Whitwell With Steetley PCC – Flower Festival – Agreed to sponsor an arrangement for £50

**15. Planning Matters: –**

Cllr T Munro declared an interest and took no part in planning matters.

It was **resolved** to deal with planning matters as follows: -

- 15.1. 24/00217/OUT – Erection of a new dwelling with vehicular access, 82 Bakestone Moor S80 4QH – No objections.

**Planning not listed: -**

- 15.2. 24/00250/TCON – Proposed works to 5 trees – to fell 1,2 (Ash) and 4 (Ash) and pruning to trees 3 (Ash) and 5 (weeping Ash), The Old Rectory, 29 High Street, Whitwell – No objections, subject to mitigating planting of 2 trees elsewhere to replace felled trees.

16. **Progress Reports**

Playscheme

Funding of £4,628 has been granted from the Holiday Activities Food Programme, to provide free lunches for all attendees.

17. **Date of Next Meeting**

The next meeting will be held on Wednesday 10 July 2024 at 7.00 pm.

18. **Fifteen-minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session) - None.**

19. **To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

19.1. Whitwell Cemetery Land

Clerk to ascertain potential costs and Agenda for the July meeting.

19.2. Whitwell Community Centre

Cllr K Austin to inform WCC Manager of health and safety issue of equipment stored in the Meeting Room and to request the owners to vacate the room.

19.3. Concern raised with the potential use of property/land.

There being no further business the Chairman declared the meeting closed at 21:00

Signed ..... (Chairman)

Date .....

### **Abbreviations Used:**

BDC – Bolsover District Council  
CLLR – Councillor  
DALC – Derbyshire Assoc. of Local Councils  
DCC – Derbyshire County Council  
DLUHC – Dept of Housing & Levelling-up  
FP – Footpath  
H&BPC – Hodthorpe & Belph Parish Council

MOP – Member of Public  
NCC – Nottinghamshire County Council  
PC – Police Constable  
SLCC – Society of Local Council Clerks  
WCC – Whitwell Community Centre  
WPC – Whitwell Parish Council  
WS Rec. – Welbeck Street Recreation Ground

### **List of Resolutions**

**24/2024-25** It was **resolved** that WPC adopts the draft management plan to increase biodiversity on the Village Green.

**25/2024-25** it was **resolved** that the minutes of the Annual meeting held on 8 May 2024 be approved and duly signed by the Chairman.

**26/2024-25** It was **resolved** to approve the accounts for payment. Cllr K Austin to sign the April and May bank reconciliations.

**27/2024/25** It was **resolved** to accept the Financial Report and Statement of Account for the year ended 31.3.24

**28/2024-25** It was **resolved** to accept the Internal Auditor's Report

**29/2024-25** It was **resolved** to approve the Annual Governance Statement for the year ended 31.3.24.

**30/2024-25** It was **resolved** to approve the Accounting Statements for the year ended 31.3.24.

**32/2024-25** It was **resolved** to participate in DCC's Minor Maintenance Scheme in 2024-25.

**33/2024-25** It was **resolved** to deal with **correspondence** as follows: -

- DALC June Newsletter – Noted.
- BDC – Response re FP 55 Diversion – Concern raised that the stone wall could disappear once the properties are sold.
- Clowne Garden Village Action Group re FP 6 – Noted.
- DCC – Road Signage – Noted.
- DCC – Online Question & Answer Session on Highways Development Control Issues – Noted.
- Ron Bailey – Safety of Lithium-ion Batteries and e-bikes and scooters – Practical steps, highlighting to only use genuine batteries to be put onto the Councils website and Facebook page.

**Correspondence not Listed:** -

- CPRE – AGM – Noted.
- Whitwell With Steetley PCC – Flower Festival – Agreed to sponsor an arrangement for £50

**34/2024-25** It was **resolved** to deal with **planning** matters as follows: -

- 24/00217/OUT – Erection of a new dwelling with vehicular access, 82 Bakestone Moor S80 4QH – No objections.

**Planning not listed:** -

- 24/00250/TCON – Proposed works to 5 trees – to fell 1,2 (Ash) and 4 (Ash) and pruning to trees 3 (Ash) and 5 (weeping Ash), The Old Rectory, 29 High Street, Whitwell – No objections, subject to mitigating planting of 2 trees elsewhere for felled trees.