

WHITWELL PARISH COUNCIL
Minutes of the Meeting of the Council
Held at 19:00 on Wednesday 10 April 2024

Present:

Councillor T Munro (Chair)

Councillor K Austin

Cllr H Green

Councillor S Maiden

Councillor F Raspin

Councillor J Raspin

In attendance: 3 MOP's

1. **To receive and Accept Apologies for Absence** – Apologies were received and accepted from Cllr D Munro.
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** – Cllrs F Raspin and J Raspin declared an interest in item 13.1.
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** – None.
4. **Public Participation Session** – to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).
 - 4.1. **Members of the Parish Council and public to raise matters of importance with the Police**
There was no Police present. A report was provided and noted. No issues were raised
 - 4.2. **Members of the Parish Council and the public to raise matters of importance with the County Councillor**
Cllr M Yates was not in attendance. The following issues were raised: -
 - 4.2.1. Potholes being reported but repairs not being carried out and whether it was possible to elevate the issue with DCC - Clerk to chase this up, request a report, and demand a response from DCC, highlighting health and safety issues for vehicle drivers, cyclists and pedestrians cc: Cllr M Yates, Cllr B Lewis and the Portfolio Holder for Highways.
 - 4.2.2. Planned installation of yellow lines – Lines have only been installed on Southfield Lane and New Street is on the list to be carried out. Update to be requested. 1MOP left at 19:15
 - 4.2.3. Concern was raised again over misuse of the high-sided vehicle designated route. Clerk to write to 3 companies identified as using the route, advising them that high-sided vehicles should exit the M1 at junction 31 (if using that route). It was noted that the majority of vehicles were non-high-sided, therefore able to fit under the Darfoulds bridge.
 - 4.3. **Members of the public to raise matters of importance with the Councillors present**
District Council - The following issues were raised: -
 - 4.3.1 Old Bolsover Town Council are holding a Teenage Market on Saturday 18th May 2024 – to be advertised where possible.
 - 4.3.2 BDC have been awarded £15Million DLUHC regeneration funding to be spent across the district, with £6Million being dedicated to Bolsover Town Council for deliverable projects, with possible additional funding for alternative schemes for the Town Centre. BDC are determined that money should be spent across the whole district and have drawn up a programme which was accepted and the DLUHC have advanced £76,000 to allow them to firm up its plans and move the scheme forward for spending by 2026. There is an article in the Derbyshire Times.
 - 4.3.3 Will Whitwell be included for receipt of regeneration funding? There are not currently any projects for Whitwell, which is not seen as a high priority case, but if money becomes available the District Councillors will be asking for ideas to put a case forward for Whitwell.

Parish Council – No issues were raised.

5. To consider for approval the Minutes of the Meeting of the Parish Council held on 13 March 2024

It was **resolved** that the minutes of the meeting held on 13 March 2024 be approved and duly signed by the Chairman.

6. To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 13 March 2024

Item 13 – No response received from DCC regarding acceptable height, insurance cover etc., for the tree carving.
Item 17 – Letter of thanks to be sent to Ian Johnson for hedge planting beyond the cemetery car park. Concern was raised as to whether there was a council resolution to expend funds for council staff to work on private land and who will be responsible for ongoing maintenance. Clerk to check previous minutes. Concern was also raised with proposed alterations to the Village Green. Issues regarding an orchard entrance were noted.

7. Accounts for Approval and Payment – It was resolved to approve the following accounts for payment: -

Direct Bank Payments to be Authorised			
Payee	Goods/Services	Amount	Budget
Whitwell Community Centre	Photocopier Rental	95.88	39
Whitwell Community Centre	PC Waste Bin	203.42	63
Whitwell Community Centre	PPE	29.99	59
Whitwell Community Centre	Ozbox Room Rental	160.00	72
Whitwell Community Centre	Stationery	5.00	39
DALC	Membership Renewal	1135.50	24
DALC	Training – Cemetery	280.00	43
The National Allotment Society	Membership	66.00	30
Bolsover District Council	Rates – Cemetery	363.10	51
Bolsover District Council	Play Insp Dec-Mar	270.00	68
Bolsover District Council	Community Rail Partnership	1000.00	72
	TOTAL	3608.89	
Credit Card Payments			
Co-operative Bank	Card Fee	2.00	20
Microsoft	Microsoft (Office 365 x 2)	24.72	45
Microsoft	Cllr gov.uk emails x 7	49.56	45
	TOTAL	76.28	

8. Financial Report and Bank Reconciliation

It was **resolved** to accept the Financial Report and Reserves Report. Cllr K Austin signed the March bank reconciliation.

9. Welbeck Street Recreation Ground

The repair to the MUGA lining has been completed. Sutcliffe to be informed again to remove the project from their website. It was **resolved** that a replacement gate for the dog park can be arranged.

10. To consider applications received for Co-option to a Parish Councillor Vacancy

Two applications were received and voted on. It was **resolved** to appoint Judith Paget who then duly completed a Declaration of Acceptance of Office before the Clerk.

11. To Consider a request for a bench memorial plaque in the parish

It was **resolved** to agree that a memorial plaque can be placed on one of the benches on Station Road.

12. **Correspondence**

It was **resolved** to deal with correspondence as follows: -

12.1. DALC Newsletter – Noted.

13. **Planning Matters: –**

Cllr T Munro declared an interest and took no part in planning matters.

It was **resolved** to deal with planning matters as follows: -

13.1. Tree pruning works to a Beech Tree, The Cottage, 27 High Street – In the absence of a reference number information is limited but there is no objection subject to adherence to RHS guidance.

13.2. 24/00113/FUL – First floor extension and roof modifications to create additional bedroom space, 28 Fox Road S80 4SA – No objections, however should this be 26 Fox Road?

13.3. 24/00117/FUL – Demolition of existing garage and erection of single storey rear extension and a side 2m timber fence, 3 Southgate Bungalows, Worksop Road, Whitwell Common – no objections.

14. **Progress Reports**

Climate Change Group

BDC have now appointed a successor for the Community Woodlands Project Officer post, starting in May.

Playscheme

Two applicants were received for the Playscheme Worker vacancy, and an appointment was made, therefore the Playscheme is now fully staffed. Cllr J Raspin is meeting with an officer next week to discuss the holiday food project.

Cemetery Committee

A site meeting was held to look at issues raised at the last meeting, and it was resolved to gather information from other cemeteries with a view to reviewing the current rules. Reviewing the grass cutting contract to be an agenda item at the next full council meeting. H&BPC agreed to the new cemetery management agreement split.

15. **Date of Next Meeting**

The next meeting, being the Annual Meeting will be held on Wednesday 8 May 2024 at 7.00 pm.

16. **Date of Annual Parish Meeting**

The Annual Parish Meeting will be held on Wednesday 22 May 2024 at 7.00 pm.

17. **Fifteen-minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session) - None.**

18. **To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

18.1. Whitwell Community Centre Site – It was **resolved** to set up an advisory group at the Annual Meeting.

18.2. Clerk to contact BDC regarding purchase of cemetery land.

18.3. Clerk had sought guidance regarding a staffing issue which will now be deferred.

There being no further business the Chairman declared the meeting closed at 20:47.

Signed (Chairman)

Date

Abbreviations Used:

BDC – Bolsover District Council
CLLR – Councillor
DALC – Derbyshire Assoc. of Local Councils
FP – Footpath
MOP – Member of Public
PC – Police Constable
RHS – Royal Horticultural Society
WCC – Whitwell Community Centre
WS Rec. – Welbeck Street Recreation Ground

CCTV – Closed-circuit Television
DCC – Derbyshire County Council
DLUHC – Dept of Housing & Levelling-up
H&BPC – Hodthorpe & Belpth Parish Council
MUGA – Multi-use Games Area
PPE – Personal Protective Equipment
ROW – Rights of Way
WPC – Whitwell Parish Council

List of Resolutions

01/2024-25 It was **resolved** that the minutes of the meeting held on 13 March 2024 be approved and duly signed by the Chairman.

02/2024-25 It was **resolved** to approve the accounts for payment.

03/2024-25 It was **resolved** to accept the financial & reserves report and Cllr K Austin to sign the March Bank Reconciliation.

04/2024-25 It was **resolved** that a replacement gate for the dog park can be arranged.

05/2024-25 It was **resolved** to appoint Judith Paget as a co-opted Parish Councillor

06/2024-25 It was **resolved** to agree that a memorial plaque can be placed on one of the benches on Station Road.

07/2024-25 It was **resolved** to deal with **correspondence** as follows: -

- DALC Newsletter – Noted.

08/2024-25 It was **resolved** to deal with **planning** matters as follows: -

- Tree pruning works to a Beech Tree, The Cottage, 27 High Street – In the absence of a reference number information is limited but there is no objection subject to adherence to RHS guidance.
- 24/00113/FUL – First floor extension and roof modifications to create additional bedroom space, 28 Fox Road S80 4SA – No objections, however should this be 26 Fox Road?
- 24/00117/FUL – Demolition of existing garage and erection of single storey rear extension and a side 2m timber fence, 3 Southgate Bungalows, Worksop Road, Whitwell Common – no objections.

09/2024-25 It was **resolved** to set up a Whitwell Community Centre Site Advisory Group at the Annual Meeting (All Councillors)