

WHITWELL PARISH COUNCIL

Minutes of the Budget Meeting of the Council held at 7.00 pm on Wednesday 2 February 2022

Present :

Councillor T Munro (in the Chair)
Councillor D Ellis
Councillor S Maiden
Councillor J Raspin
2 Members of Public

Councillor K Austin
Councillor H Green
Councillor F Raspin
Councillor L Roberts

1. To Receive and Accept Apologies for Absence

No apologies were received.

2. To Record Declarations of Personal and Disclosable Pecuniary Interests from members on any items to be discussed

Cllr K Austin declared an interest in item 4.

3. To Receive and Approve Requests for Dispensations from Members on Matters in which they have a Disclosable Pecuniary Interest

Cllr K Austin has a dispensation in place under item 4.

BDC's Partnership Policy & Community Rail Officer was granted permission to speak on item 7. He informed the meeting of funding secured for the project with the adoption of railway stations by community groups, with aims including making them more aesthetically pleasing, community engagement, reduction in anti-social behaviour, education on rail safety, history, heritage, leisure and tourism, increasing patronage and off-peak services, accommodating bicycles, reducing costs for students. A request was made for funding of £1,000 per annum from the parish council to enable continuation of works at Whitwell station and projects whilst the partnership is in place.

1 MOP left at 19:12

4. To consider a Revision of Allotment Charges for 2024

It was **resolved** to increase allotment charges to £30 in 2024.

5. To Receive the Joint Cemetery Committee's Proposals on Revision of Cemetery Charges for 2022-2023

It was **resolved** to defer this item to the full council meeting on 9 February 2022.

6. To receive the Playscheme Committee's proposals on revision of playscheme charges and staffing numbers for 2022 and to consider banking arrangements (Cllr J Raspin)

It was **resolved** that, although fees should be increased bi-yearly, as there have been no playschemes in 2020 and 2021 due to the Covid-19 pandemic, there would be no increase to playscheme charges in 2022 and therefore the Whitwell resident fee would remain at £6 per day and non-residents fee £9 per day. Staff numbers to be increased from 11 to 12 and, due to fees now being charged, the bank account would be closed and balance transferred and earmarked in the parish council's account.

7. To consider granting £1,000 per annum to the Robin Hood Line Community Rail Partnership

It was **resolved** to grant £1,000 to the Robin Hood Line CRP, to be reviewed annually on receipt of an annual report to be considered at each February budget meeting to enable the council to make judgements for the following year.

8. To consider unspent Covid-19 Grants (Cllr T Munro)

It was **resolved** to defer this item to the full council meeting on 9 February where any stipulations on spending could be considered.

9. To consider a proposal for recruitment of a P/T Handyperson (Cllr F Raspin)

It was **resolved** to re-advertise the full year P/T 25 hrs/week post with NVQ Level 2 in Horticulture or equivalent being desirable. The F/T post to be increased by 1 spine point from 5 to 6 to take account of the supervision of the P/T post and volunteers, with agreement of the post holder.

1MOP left at 20:30

It was **resolved** to exclude members of public from item 10

10. To consider job evaluations completed for post numbers 8 and 130 and Bar Supervisor recruitment

It was **resolved** to accept the HR Advisor's evaluations of the above post numbers and amended job descriptions, with post 8 being set at spine point 7 and post 130 being set at spine point 24. Recruitment of a Bar Supervisor to commence.

11. To consider the Budget and Precept Requirement for 2022/2023

It was **resolved** to recommend that:

The Payroll budget (2) be accepted at £173,590

The Administration budget (3) – "legal" to be added to cost code 27 description, cost code 28 be increased to 3,800, cost code 31 to be nil, cost code 33 to be increased to £1,000, cost code 41 be increased to £3,350, cost code 43 be decreased to £3,335, cost code 45 to be decreased to £1,000. The Administration budget be accepted at £19,768

The Allotments budget (4) is self-financing.

The Cemetery budget (5) is self-financing.

Recreation and Open Spaces Budget (6) – Cost code 56 be increased to £3,000, cost code 57 be decreased to £100, cost code 58 be increased to £3045. The Recreation and Open Spaces budget be accepted at £18,320.

The Grants budget (7) – Cost code 69 be increased to £4,000, cost code 70 be increased to £10,000 (to be revisited if there is a shortfall), cost code 71 be decreased to £500. The budget be accepted at £14,500

The miscellaneous budget (8) – A new cost code to be created for the Robin Hood Line CRP with £1,000 and cost code 72(contingencies) set at £5,000. The Miscellaneous budget be set at £6,000

It was **resolved** to recommend to the Full Council that the precept for 2022/23 be set at £232,178 in accordance with the following budget:-

DRAFT Budget 2022/23

Cost Centre	Cost Code	Suggested Budget 2022/23		
2 - Payroll	8	25188		
	9	16863		
	10	28672		
	11	13611		
	12	20141		
	13	19824		
	NIC	14	7121	
	Superann	15	14762	
		16	13319	
		17	17718	
	Total Expenditure		177219	
	Less Income		3629	
	<u>Net Expenditure</u>		173590	
	3-Admin	Advertising	18	
		Audit Fee	19	800
		Bank Charges	20	24
		Broadband	21	265
Chairman's Expenses		22	0	
DALC Subs		24	1050	
Reserve		Elections	25	2000
Reserve		WCC Legal Fees	27	1000
		Insurance	28	3800
		Health & Safety (Stallard Kane)	29	500
		Memberships	30	400
		Office Equipment	31	0
Reserve		Parish Clock	32	100
		Parish Newsletter	33	1000
Reserve		Parish Vehicle	34	1000
		Parish Vehicle/trailer Maint.	35	300
		Playscheme Equip	36	1700
		Playscheme Fees	37	200
		Postage	38	66
		Printing & Stationery	39	1000
		Payroll System (Sage)	40	768
		Store	41	3350
		Telephone	42	60
		Training & Seminars	43	3335
		Travelling Expenses	44	100
Reserve		Website/IT	45	1000
		Scribe Accounting System	81	950
Total Expenditure			24768	

	Less Income	PS Fees	82	5000
	Net Expenditure			19768
4				
Allotments	Maintenance		46	900
	Water		47	900
	Total Expenditure			1800
	Less Income			1800
	Net Expenditure			0
5				
Cemetery	Capital (Reserve)		48	
	Notice Board		49	
	Professional Fees		50	2000
	Rates		51	320
	Repairs (incl waste bin)		52	2000
	Water		53	150
	Grounds Maintenance		54	4950
	Total Expenditure			9420
	Less Income			9420
	Net Expenditure			0
6 - Recreation & Open Spaces				
Reserve	Capital Replacement		55	
Reserve	Floral Displays		56	3000
	Fuel		57	100
	Gates & Fences (Glentworth)		58	3045
	Health & Safety		59	500
Reserve	High St. Car Park		60	0
	Grounds Maintenance (contract)		61	3300
Reserve	Play Equipment (New)		62	1000
	Repairs		63	4000
Reserve	Wayside Seats		64	0
	Whitwell Common		65	5
Reserve	Friendship Hall		66	1000
	Active Communities		67	1000
	BDC Service Level Agreement		68	800
Reserve	Climate Change Initiatives		83	1000
	Total Expenditure			18750
	Less Income			430
	Net Expenditure			18320
7				
Grants	Christmas Lights		69	4000
	Community Events		70	10000
	Other Grants		71	500
	Total Expenditure			14500

Less Income		0
Net Expenditure		14500

8

Misc			
Contingencies	72	5000	
Robin Hood Line CRP		1000	
Total Expenditure		6000	
Less Income		0	
Net Expenditure		6000	

Summary

Payroll	2	173590
Administration	3	19768
Allotments	4	0
Cemetery	5	0
Recreation & Open Spaces	6	18320
Grants	7	14500
Miscellaneous (contingencies)	8	6000
Total Expenditure		232178

%age Change on Precept	4.76
%age Change on Tax Band D	3.43

Tax Base	1103.94
Council Tax:-	

A	140.21
B	163.58
C	186.95
D	210.32
E	257.05
F	303.79
G	350.53
H	420.64

Gross Expenditure	252457
Less Self-Generating Income	<u>20279</u>
Net Expenditure	<u>232178</u>
Precept Requirement	<u>232178</u>

Meeting closed at 21:00

Signed Chairman

Date