

**WHITWELL PARISH COUNCIL**  
**Minutes of the Annual Meeting of the Council**  
**Held at 19:00 on Wednesday 12 May 2021**

**Present:**

Councillor T Munro (Chair)  
Councillor H Green

Councillor K Austin  
Councillor F Raspin

Councillor D Ellis  
Councillor J Raspin

**1. Election of Chairman**

One nomination was received and seconded, that of Cllr T Munro. Cllr T Munro was duly elected as Chairman.

**2. To receive and Accept Apologies for Absence** – Apologies were received and accepted from Cllr L Roberts.

**3. Election of Vice Chairman**

One nomination was received and seconded, that of Cllr F Raspin, who was duly elected.

**4. Declaration of Councillors' and Chairman's Acceptance of Office and Agreement to Abide by the Code.**

The Chairman signed his Declaration of Acceptance of Office before the Proper Officer and agreed to abide by the Code of Conduct.

**5. Election to Other Groups/Bodies**

It was **resolved** to elect the following:-

Footpaths/Hedgerows – All Councillors

Internal Audit Committee – Cllr D Ellis, Cllr S Maiden and Cllr T Munro

Playscheme Committee – Cllr H Green, Cllr S Maiden and Cllr J Raspin

Website Monitors /General I.T. Working Group – Cllr K Austin, Cllr D Ellis, Cllr S Maiden and Cllr F Raspin

Joint Cemetery Management Committee – Cllr D Ellis, Cllr S Maiden, Cllr T Munro and Cllr F Raspin (Cllr L Roberts reserve) + 2 Cllrs from H&BPC

Initiatives/Funding Working Group – All Councillors

Allotments Working Group – Cllr T Munro and Cllr H Green

Climate Action Working Group – Cllr D Ellis, Cllr S Maiden and Cllr J Raspin

Whitwell Community Centre Management Committee – All Councillors

Staffing Committee – All Councillors, as and when required

Cllr T Munro would be the representative for the Whitwell Quarry Liaison Committee

Cllr T Munro would be the representative for the Parish Council Liaison Meeting with BDC

**6. To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** - None.

**7. To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** - None received.

**8. Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session)

8.1. Members of the Parish Council and public to raise matters of importance with the police

A Police report had been provided and was noted.

The following items were raised:-

- It was noted that the Forestry Commission has placed some substantial logs in Whitwell Woods in the area where there are currently issues with damage due to quad bikes accessing the site.
- A police speed van has been seen on Welbeck Street recently and an advertisement also seen seeking speed watch volunteers.
- A new Derbyshire PCC has been elected, Angelique Foster, who would be invited to attend a parish council meeting to speak about her plans for improving policing in the NE corner of the County.

8.2. Members of the Parish Council and the public to raise matters of importance with the **County Councillor**

Councillor M Yeates to be congratulated on his County Council election success and WPC looks forward to working with him; he will be provided with dates of parish council meetings. No items raised.

8.3. Members of the public to raise matters of importance with the Councillors present

**District Council**

Cllr T Munro informed that BDC will hold a proportional AGM, in line with legislation. He also gave progress with the demolition of properties and building of council houses in Whitwell, and informed of a written plan for the removal of roofs taking into consideration birds/bats.

The following issues were raised:-

- 8.3.1. Enquiry as to why paper has to be separated by households when it is thrown into the wagon with all the other recycling. Cllr T Munro informed that this is still a requirement, but that contractors/sorting sites work differently and this could change in future.

**Parish Council**

The following issues were raised:-

8.3.2. The oak tree on the village green is still in-situ and has leaves.

8.3.3. The grass verge on High Street between the cemetery and Whitwell Common has had a succession of different wild flowers growing.

9. **To consider for approval the Minutes of the Meeting of the Parish Council held on 23 April 2021**

It was **resolved** that the minutes of the meeting held on 23 April 2021 be approved and duly signed by the Chairman as a correct record of that meeting.

10. **To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 23 April 2021**

Item 4.2. – The County Councillor would be asked to meet with the parish council for a review of the Darfoulds Bridge project.

Item 4.3.1 – Cllr T Munro informed that the Planning Enforcement Officer was investigating compliance with restrictions in place for lorries travelling to the new development in Hodthorpe.

Item 4.3.3 – Cllr T Munro informed that BDC's social housing has good levels of insulation and warmth and are built at an affordable cost, which does not include solar panels, heat exchange systems or electric car charging points. However, bird nesting and bee bricks are installed.

Item 6 – Cllr J Raspin informed of progress with a new notice board for the Friendship Hall.

Item 10 – Clerk to follow-up with BDC WPC's proposals for land at Claylands and Quarry Hill.

Item 12.8 – Cllr T Munro and Cllr K Austin were not sent a link to the Robin Hood Line update meeting. A report to be requested if the meeting took place.

**11. Accounts for Approval and Payment - It was resolved to approve the following accounts for payment:-**

<b>Direct Bank Payments to be Authorised</b>			
<b>Payee</b>	<b>Goods/Services</b>	<b>Amount</b>	<b>Budget</b>
DALC	Training	50.00	2W
Turner & Wilson	Allotment Tap Repair	129.60	3A
Mole Trading Ltd	Repairs	24.08	5J
Bolsover District Council	Active Communities 2021-22	1000.00	5N
Bolsover District Council	Annual Rent, Whitwell Common	5.00	5L
	<b>TOTAL</b>	<b>1208.68</b>	
<b>Credit Card Payments</b>			
Zoom (pro version)	Monthly Fee	14.39	2Y
Microsoft	Microsoft (Office 365) x 2	22.56	2Y
Co-op Bank	Credit Card Fee	2.00	2C
Amazon	Book of Condolence x 2	55.90	7A
Amazon	Union Flag	39.99	7A
	<b>TOTAL</b>	<b>£38.95</b>	

Clerk informed of damage sustained to the height restriction barrier at the Cemetery car park. Expenditure of £650.00 was approved for a replacement to be fabricated, repair to posts, powder coated and installed.

**12. Financial Reports**

It was **resolved** to accept the Wages Report and Budget Monitoring Report.

**13. To pass a resolution to reaffirm the council's eligibility to use the General Power of Competence**

It was **resolved** to reaffirm the council's eligibility to use the General Power of Competence.

**14. To consider to accept the council's financial risk assessment**

It was **resolved** to accept the council's financial risk assessment.

**15. To review the council's fixed asset register**

It was **resolved** to accept the council's fixed asset register.

**16. To approve the schedule of regular direct payments for 2021/22**

It was **resolved** to approve the schedule of regular direct payments for 2021/22

**17. To review the council's Pensions Discretions Policy**

It was **resolved** to accept the council's pensions discretion policy.

**18. To consider making an appeal to the Boundary Commission for a change to the Whitwell Boundary (Cllr T Munro)**

It was **resolved** to contact the Boundary Commission to inform them that WPC wish to meet with an officer to discuss issues concerning the current Whitwell boundary and the Whitwell Quarry strategic site cc Mark Fletcher MP.

**19. Correspondence - It was resolved to deal with correspondence as follows:-**

19.1. DALC - Newsletter May 2021 – Noted.

19.2. DALC – Lobby letter regarding holding of remote meetings – Noted.

19.3. DBPC – Street Numbering, Thorpe Avenue – Suggestions to be forward are: Thorpe Close and Thorpe Gardens.

19.4. D Trott – Whitwell village improvements - Mrs Trott to be thanked for raising issues and informed that WPC will investigate and try to make significant improvements. Elmtown with Creswell do enjoy significantly more finance due to their levels of social deprivation, however, WPC's Climate Action Working Group are already pursuing other avenues regarding planting of wild flowers. DCC to be informed that WPC are interested in a wild flower scheme once the vegetation overhanging the footpath on the slope at the bottom of Bakestone Moor has been cut. Clerk to investigate the cost of Christmas lights installation and Cllr K Austin and H Green would investigate costs of new led lights and also seek the interest of local businesses regarding installation of lights on their properties.

**Correspondence not listed:-**

19.5. BDC – BILD Programme – Agreed to meet with BDC officers in June to discuss how this project could potentially help WPC with funding the Welbeck Street Recreation Ground project.

**20. Planning Matters –** Cllr T Munro declared an interest in this matter and took no part in decision making.

It was **resolved** to deal with planning matters as follows:-

20.1. 21/00077/FUL – Erection of Stable Block (retrospective) with Cupola and Weather Vane, Castle Hill Farm, Walls Lane, Whitwell Common – WPC have serious concerns regarding the steady creeping development of this site, for which multiple applications are being submitted, and after rejection being revised with smaller applications being submitted, therefore, WPC object to the retrospective application. WPC are concerned about the lack of oversight and a long-running disregard for the planning process by the applicant.

**Planning not listed:-**

20.2. 21/00274/TCON – Removal of Oak Tree, All Saints Church, Steetley Lane, Steetley. – WPC would request that BDC consider placing a TPO on this substantial ancient oak tree, or advising WPC on the process of placing protection on the tree. WPC would prefer pruning of the oak tree rather than removal. However, if removal is granted by the planning department this should be in line with Woodland Trust conditions regarding planting of a replacement tree elsewhere.

**21. Progress Report**

21.1. Active Communities

Cllr J Raspin informed of progress with the Active Communities Programme, where pick & mix would be re-starting on 17 May 2021. Also, a 12-week pilot scheme providing seated activities is planned. The Clerk also informed of progress with Extreme Wheels, which has been booked for the 6 week school Summer holiday and 1 week October half term. This will be for afternoon sessions initially, but some could be held in the evenings if they become available.

21.2. Parish Litter Pick

The next litter pick has been arranged for Saturday 15 May at 11.00 am. Cllr T Munro would not be available, but Mrs D Munro would be present. Cllr F Raspin and Cllr D Ellis volunteered to attend.

**22. Date of Next Meeting**

The next meeting will be held on Wednesday 9 June 2021 at 7.00 pm.

**23. Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session) – No members of public.**

**24. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted**

There being no further business the Chairman declared the meeting closed at 20:45.

Signed ..... (Chairman)

Date .....

## List of Resolutions

**09/2021-22** It was **resolved** to elect Cllr T Munro as Chairman.

**10/2021-22** – It was **resolved** to elect Cllr F Raspin as Vice Chairman.

**11/2021-22** – It was **resolved** to elect the following to other groups/bodies:-

Footpaths/Hedgerows – All Councillors

Internal Audit Committee – Cllr S Maiden, Cllr T Munro and Cllr D Ellis

Playscheme Committee – Cllr H Green, Cllr S Maiden, Cllr J Raspin

Website Monitors /General I.T. Working Group – Cllr D Ellis, Cllr S Maiden, Cllr F Raspin and Mr K Austin

Joint Cemetery Management Committee – Cllr D Ellis, Cllr F Raspin, Cllr T Munro and Cllr S Maiden (Cllr L Roberts reserve) + 2 Cllrs from H&BPC

Initiatives/Funding Working Group – All Councillors

Allotments Working Group – Cllr T Munro, Cllr H Green

Climate Action Working Group – Cllr D Ellis, Cllr S Maiden, Cllr J Raspin

Whitwell Community Centre Management Committee – All Councillors

Staffing Committee – All Councillors, as and when required

Cllr T Munro would be the representative for the Whitwell Quarry Liaison Committee

Cllr T Munro would be the representative for the Parish Council Liaison Meeting with BDC

**12/2021-22** - It was **resolved** that the minutes of the meeting held on 23 April 2021 be approved and duly signed by the Chairman as a correct record of that meeting.

**13/2021-22** - It was **resolved** to approve the following accounts for payment:-

<b>Direct Bank Payments to be Authorised</b>			
<b>Payee</b>	<b>Goods/Services</b>	<b>Amount</b>	<b>Budget</b>
DALC	Training	50.00	2W
Turner & Wilson	Allotment Tap Repairs	129.60	3A
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	<b>TOTAL</b>	<b>1208.68</b>	
<b>Credit Card Payments</b>			
Zoom (pro version)	Monthly Fee	14.39	2Y
Microsoft	Microsoft (Office 365) x 2	22.56	2Y
Co-op Bank	Credit Card Fee	2.00	2C
Amazon	Book of Condolence x 2	55.90	7A
Amazon	Union Flag	39.99	7A
	<b>TOTAL</b>	<b>£38.95</b>	

**14/2021-22** - It was **resolved** to accept the Wages Report and Budget Monitoring Report.

**15/2021-22** - It was **resolved** to reaffirm the council's eligibility to use the General Power of Competence.

**16/2021-22** - It was **resolved** to accept the council's financial risk assessment.

**17/2021-22** - It was **resolved** to accept the council's fixed asset register.

**18/2021-22** - It was **resolved** to approve the schedule of regular direct payments for 2021/22

**19/2021-22** - It was **resolved** to accept the council's pensions discretion policy

**20/2021-22** - It was **resolved** to contact the Boundary Commission to inform them that WPC wish to meet with an officer to discuss issues concerning the current Whitwell boundary and the Whitwell Quarry strategic site cc Mark Fletcher MP.

**21/2021-22** - It was **resolved** to deal with correspondence as follows:-

- DALC - Newsletter May 2021 – Noted.
- DALC – Lobby letter regarding holding of remote meetings – Noted.

- DBPC – Street Numbering, Thorpe Avenue – Suggestions to be forward are: Thorpe Close and Thorpe Gardens.
- D Trott – Whitwell village improvements - Mrs Trott to be thanked for raising issues and informed WPC will investigate and try to make significant improvements. Elmton with Creswell do enjoy significantly more finance due to their levels of social deprivation, however, WPC's Climate Action Working Group are already pursuing other avenues regarding planting of wild flowers. – DCC to be informed that WPC are interested in a wild flower scheme once the vegetation overhanging the footpath on the slope at the bottom of Bakestone Moor has been cut. Clerk to investigate the cost of Christmas lights installation and Cllr K Austin and H Green would investigate costs of new led lights and also seek the interest of local business regarding installation of lights on their properties.

**Correspondence not listed:-**

- BDC – BILD Programme – Agreed to meet in June to discuss how this project could potentially help WPC with the Welbeck Street Recreation Ground project.

**22/2021-22** - It was **resolved** to deal with planning matters as follows:-

- 21/00077/FUL – Erection of Stable Block (retrospective) with Cupola and Weather Vane, Castle Hill Farm, Walls Lane, Whitwell Common – WPC have serious concerns regarding the steady creeping development of this site, for which multiple applications are being submitted, and after rejection being revised with smaller applications being submitted, therefore, WPC object to the retrospective application. WPC are also concerned about the lack of oversight and a long-running disregard for the planning process by the applicant.

**Planning not listed:-**

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**Abbreviations Used:**

BDC – Bolsover District Council

CLLR – Councillor

DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

FP – Footpath

H&BPC – Hodthorpe & Belph Parish Council

WCC – Whitwell Community Centre

WPC – Whitwell Parish Council

PPE – Personal Protective Equipment

QE11 – Queen Elizabeth II

PC – Police Constable

TPO – Tree Preservation Order