

**WHITWELL PARISH COUNCIL**  
**Minutes of a Meeting of the Council**  
**Held at 19:00 on Wednesday 8 March 2023**

**Present:**

Councillor T Munro (Chair)

Councillor K Austin

Councillor D Ellis

Councillor H Green

Councillor S Maiden

Councillor F Raspin

Councillor L Roberts

**In Attendance:**

2 Members of Public (MOP)

1. **To receive and Accept Apologies for Absence** – Apologies were received and accepted from Cllr J Raspin.
  2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** – None
  3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** – None.
  4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).
    - 4.1. Members of the Parish Council and public to raise matters of importance with the police

No police were present, but a report was noted. The following issues were raised: -

      - 4.1.1 Damage to new play surface. Bin damage reported but lack of response to be relayed.
      - 4.1.2 No response to ASB reported at the cemetery and cover for staff on leave to be queried cc: Chief Constable, PCC.
      - 4.1.3 An update on the success of recruitment scheme and when we can expect to see more police on the beat
    - 4.2. Members of the Parish Council and the public to raise matters of importance with the County Councillor - Cllr M Yates was not present. The following issues were raised: -
      - 4.2.1 DCC to be asked to undertake a survey of redundant road signage in and around the parish.
      - 4.2.2 Worn out road markings on speed humps and zebra crossing at Bakestone Moor.
      - 4.2.3 Blocked gulleys on High Street
      - 4.2.4 Lamppost on Welbeck Street not working – to be reported.
    - 4.3. Members of the public to raise matters of importance with the Councillors present

**District Council**

      - 4.3.1. BDC has approved a 2.5% council tax increase, being one of the lowest in the country.
      - 4.3.2. Cllr T Munro has been contacted by several residents expressing concern with activity on land off Old Hall Lane. These issues are being dealt with the Planning Enforcement Team.

**Parish Council**

No items raised.
5. **To consider for approval the Minutes of the Meeting of the Parish Council held on 8 February 2023**

It was **resolved** that the minutes of the meeting held on 8 February 2023 be approved and duly signed by the Chairman.
6. **To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 8 February 2023**

Item 4.2.1 – It was thought the best place for a zebra crossing would be across from WCC garden and a pedestrian refuge at the end of Station Road. There has been a further accident on Bakestone Moor and DCC as Highway Authority to be requested to ensure the farmer is advised of procedure.

Item 4.2.2 – Speedwatch training to be arranged.

Item 4.2.4 – Resident advised that 20's plenty signs can be displayed in private gardens.

Item 4.2.5 – DCC's response regarding bus shelter noted.

Item 6 – Surveyor appointed by Welbeck Estates carried out a survey today.

**7. Accounts for Approval and Payment** – It was **resolved** to approve the following accounts for payment: -

<b>Direct Bank Payments to be Authorised</b>			
<b>Payee</b>	<b>Goods/Services</b>	<b>Amount</b>	<b>Budget</b>
Fire and Light	Fire/Emerg. Lights Inspection Workshop	72.00	41
Thorpes Building Supplies	Repairs inv. 37644, 37645, 37646	51.50	63
Glasdon UK	Replacement Benches x 2, Station Road	1440.43	64
Whitwell Community Centre	Transfer - DCC paid into wrong account	123.99	
Whitwell Community Centre	Transfer - DCC paid into wrong account	44.08	
	<b>TOTAL</b>	<b>1732.00</b>	
<b>Credit Card Payments</b>			
Microsoft	Microsoft (Office 365) x 2 users	22.56	45
Co-op Bank	Credit Card Fee	2.00	20
Powertool World	Replacement Angle Grinder	139.95	63
	<b>TOTAL</b>	<b>164.51</b>	

**8. Financial Report and Bank Reconciliation**

It was **resolved** to accept the Financial Report. Cllr D Ellis signed the February bank reconciliation.

**9. Welbeck Street Recreation Ground, Project Update**

Clerk reported that the infant gate has been inspected and adheres to BS standards. The nest swing chains have been changed. The two fence posts on the dog park will be replaced when received. Other snagging issues are the levers/knobs on the infant play area have been loosened off so that infants can now move them. Vandalism to the wet pour. There is some vegetation growing through the MUGA surface. The wetpour under the four-way seesaw has been inspected and to be rectified. A quotation from Sutcliffe for replacement gate for the dog park received and a further price obtained from BDC's preferred supplier. A third quotation to be sought from a local business.

It was agreed that the official opening event could be held at the annual gala.

Meeting with local craftsman still to be arranged for council to put forward their ideas on a new entrance gate.

**10. Community Governance Review (Cllr T Munro)**

Cllr T Munro had circulated a draft argument with re-defined boundary including the whole development and houses to the left-hand side. This would be amalgamated with further input received and it was **resolved** to authorise Clerk to then send to BDC to commence the process and copy to H&BPC.

**11. To Consider Suggestions from the Grass Cutting Contractor for Welbeck St, Recreation Ground**

It was **resolved** to agree to the Contractor's option to 'swap' the extra work created by the new equipment for not mowing the bank and fence line which sits atop the bank adjacent to the grounds of the care home.

**12. To Consider Continuing to Support the Robin Hood Line CRP with a £1,000 Annual Contribution**

It was **resolved** to continue to support the Robin Hood Line CRP with a £1,000 annual contribution.

13. **Correspondence** – It was **resolved** to deal with correspondence as follows: -
- 13.1. DALC – March Newsletter  
Whole Council Training to be arranged Excellence Awards – Chair to investigate  
LGA Pay Claim – Noted that this is received after councils have set their budget.  
Personal emails – Cllr K Austin to investigate costs and report to April meeting.
  - 13.2. 20's Plenty for Derbyshire Consultation – noted.
  - 13.3. BDC CRP Officer – Robin Hood Line CRP Accreditation – noted.
  - 13.4. Keep Britain Tidy – The Great British Spring Clean 2023 – BDC to be asked if they can provide signs “don't throw litter from cars”.
  - 13.5. Resident – The Rookery Fencing – WPC has received no reports of ASB and cannot consider this request until the property is occupied.

**Correspondence not listed: -**

- 13.6. Whitwell Local History Group – WPC welcomes the formation of the group and support in principle.
- 13.7. Resident expressing concern with activity on land adjacent to Whitwell Cemetery – noted.

14. **Planning Matters** – Cllr T Munro declared an interest in this matter and took no part in decision making.

It was **resolved** to deal with planning matters as follows: -

- 14.1. 23/00078/FUL – Replacement Windows in UPVC and Composite Doors, The Granary, Old Hall Lane – No objections subject to complying with conservation requirements.
- 14.2. Application for Full Road Closure of Station Road between 11.00am-5.00 pm on 8 May 2023 – No objections
- 14.3. 22/00670/FUL – Vehicular Access and Creation of Parking Space, 13 Jubilee Gardens S80 4PW – No objections
- 14.4. 23/00099/FUL – Conversion of Former Public House to form 3 no. apartments, 4 High Street S80 4QU – No objections

**Planning not listed:-**

- 14.5. 23/00088/FUL – Demolition of existing conservatory and outbuildings. Erection of a two-storey side extension, 1 Thorpe Avenue S80 4PU – No objections.

15. **Progress Reports** - No reports.

16. **Date of Next Meeting**

The next meeting of the Parish Council will be held on Wednesday 12 April 2023 at 7.00 pm.

The Annual Parish Council Meeting will be held on Wednesday 10 May 2023 at 7.00 pm.

The Annual Parish Meeting will be held on Thursday 1 June 2023 at 7.00 pm.

17. **Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session)**

17.1 Monthly litter picks – informed that the next one is arranged for this coming Saturday at 9.30 am.

17.2 Reinstatement of stone gate posts at the (former) Boot & Shoe side entrance – To be raised with the Planning Department

2 MOP left at 20:20

18. **To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

18.1. To Consider a Response to Owner of Land adjacent to Whitwell Cemetery

Correspondence received was discussed and a response agreed.

18.2. Employee no. 137 Request for Reduction in Hours and Consideration of Replacement

It was **resolved** to accept the request and arrange provision of 2hrs/week cleaning with a local company.

There being no further business the Chairman declared the meeting closed at 20:38.

Signed ..... (Chairman)

Date .....

**Abbreviations Used:**

ASB – Anti-Social Behaviour	MOP – Member of Public
BDC – Bolsover District Council	MUGA – Multi-use Games Area
CLLR – Councillor	PCC – Police & Crime Commissioner
CRP - Community Rail Partnership	TPO – Tree Preservation Order
DALC – Derbyshire Association of Local Councils	WCC – Whitwell Community Centre
DCC – Derbyshire County Council	WPC – Whitwell Parish Council
H&BPC – Hodthorpe & Belph Parish Council	

**List of Resolutions**

**95/2022-23** It was **resolved** that the minutes of the meeting held on 8 February 2023 be approved and duly signed by the Chairman.

**96/2022-23** It was **resolved** to approve the accounts for payment.

**97/2022-23** It was **resolved** to accept the Financial Report. Cllr D Ellis signed the February bank reconciliations.

**98/2022-23** It was **resolved** to authorise Clerk to send Community Governance Review Recommendation to BDC to commence the process and copy to H&BPC

**99/2022-23** It was **resolved** to agree to the Grass-Cutting Contractor's option to 'swap' the extra work created by the new equipment on Welbeck Street Rec for not mowing the bank and fence line which sits atop the bank adjacent to the grounds of the care home.

**100/2022-23** It was **resolved** to continue to support the Robin Hood Line CRP with a £1,000 annual contribution.

**101/2022-23** It was **resolved** to deal with correspondence as follows: -

- DALC – March Newsletter: -  
Whole Council Training to be arranged                      Excellence Awards – Chair to investigate  
LGA Pay Claim – Noted that this is received after councils have set their budget.  
Personal emails – Cllr K Austin to investigate costs and report to April meeting.
- 20's Plenty for Derbyshire Consultation – noted.
- BDC CRP Officer – Robin Hood Line CRP Accreditation – noted.
- Keep Britain Tidy – The Great British Spring Clean 2023 – BDC to be asked if they can provide signs "don't throw litter from cars".
- Resident – The Rookery Fencing – WPC has received no reports of ASB and cannot consider this request until the property is occupied.

**Correspondence not listed: -**

- Whitwell Local History Group – WPC welcomes the formation of the group and support in principle.
- Resident expressing concern with activity on land adjacent to Whitwell Cemetery – noted.

**102/2022-23** It was **resolved** to deal with planning matters as follows: -

- 23/00078/FUL – Replacement Windows in UPVC and Composite Doors, The Granary, Old Hall Lane – No objections subject to complying with conservation requirements.
- Application for Full Road Closure of Station Road between 11.00am-5.00 pm on 8 May 2023 – No objections
- 22/00670/FUL – Vehicular Access and Creation of Parking Space, 13 Jubilee Gardens S80 4PW – No objections
- 23/00099/FUL – Conversion of Former Public House to form 3 no. apartments, 4 High Street S80 4QU – No objections

**Planning not listed: -**

- 23/00088/FUL – Demolition of existing conservatory and outbuildings. Erection of a two-storey side extension, 1 Thorpe Avenue S80 4PU – No objections.

**103/2022-23** – It was **resolved** to respond to owner of land adjacent to Whitwell Cemetery.

**104/2022-23** – It was **resolved** to accept a request from staff no.137 for reduction of 2hrs/week cleaning and arrange provision with a local company.