

WHITWELL PARISH COUNCIL
Minutes of a Meeting of the Council
Held at 19:00 on Wednesday 8 June 2022

Present:

Councillor T Munro (Chair)	Councillor K Austin	Councillor D Ellis
Councillor H Green	Councillor L Roberts	Councillor F Raspin
Councillor J Raspin		5 Members of Public

1. **To receive and Accept Apologies for Absence** – Apologies were received and accepted from Cllr S Maiden.
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** – None.
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** – None.
4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).

Chairman brought forward items 5 and 6, which were considered before the public session.

4.1. Members of the Parish Council and public to raise matters of importance with the police

Concern was raised that there had been no police presence since March, or a report for this meeting. Police to be invited to attend the public meeting.

The following issues were raised:-

- 4.1.1. Parking on the pavement and grass verges.
- 4.1.2. Speeding – an incident on Hillside Close was reported to the police.
- 4.1.3. Quad bikes (x4) on Southfield Lane at 10.30 pm on 2 June riding onto Quarry Hill.
- 4.1.4. Quad bikes causing damage in Whitwell Wood.
- 4.1.5. Speed camera training, 2 more volunteers required. Cllr T Munro would volunteer, but a request would also be made at the public meeting.
- 4.1.6. Update requested on security fencing for the Plantation 'hot spot' area – funding stream has now re-opened.

1 MOP left at 19:50

4.2. Members of the Parish Council and the public to raise matters of importance with the **County**

Councillor - Cllr M Yates was not present. The following issues were raised:-

- 4.2.1. Footpath 19 from opposite old Butchers Arms to Hillside - steps require inspecting and possibly replacing (there is 1 sleeper missing) and railings installed, as the gradient is inappropriate for an urban community, cutting-back of vegetation from properties is also required – to be reported to DCC
- 4.2.2. Overhanging hedge from a property on Welbeck Street near the Butchers shop.
- 4.2.3. Vegetation growing over the pavement onto Malthouse Road from the Co-op and adjacent property on Spring Hill

4.3. Members of the public to raise matters of importance with the Councillors present

District Council The following issues were raised:-

- 4.3.1. Vegetation on the pavement outside the Church on High Street – Cllr T Munro to report.
- 4.3.2. Land on Hillside Close was mown by BDC in May cutting the daisies etc. Ownership of the land was not clear. Cllr T Munro to raise with BDC and their mowing policy queried.

Parish Council

- 4.3.3. WCC Garden – volunteers will carry out some weeding on Friday.
- 4.3.4. Oak Tree on the Village Green – the tree has died but would be left until next Spring when replacement, if required could be considered. A village organisation's anniversary Ash tree may be available as a replacement.

5. Cllr Mary Dooley and Mark Seston – Crime Prevention Methods

Cllr M Dooley, BDC Cabinet Member and portfolio holder for enforcement and partnerships and Mark Seston, Community Safety Officer, informed the meeting of progress on BDC's Community Safety Partnership Plan. One major project is CCTV in the District covered by a central monitoring station, including deployable cameras which can be moved to cover 'hot-spots'. Investment in cameras by Parish Councils would be required, but there are funding streams including the PCC's fund (contribution rates for monitoring were not yet known). Other considerations were improving lighting in open spaces and educating people on personal safety. Mr Seston would write to WPC and keep the Parish Council informed. Issues raised for Whitwell were spates of anti-social behaviour, protection of parks, ANPR for HGV's which should not travel through and drug dealing. Cllr Dooley also advised that the Bolsover Careline is now being opened up to private properties.

Cllr M Dooley and M Seston left at 19:30

6. Mark Wade, Just Good Friends Club (JGFC) – Progress on Station Project and proposal for 'Whitwell in Bloom' 2023

Mark informed the meeting that the agreement for the land for the station project including a sensory garden, a café, and some community land, should be signed over soon and quotes are being sought for clearance. JGFC have already adopted the station. Some planters have been donated by a local company, which led him onto a proposal for 'Whitwell in Bloom' 2023 and he would intend to put the station forward. There is no "In Bloom" committee in the area and he would like the whole village to be involved. Other groups may be able to link up with their events e.g., Well Dressing, Open Gardens, Flower Festival. It was **resolved** that this would be an item for discussion at the public meeting on 20 July 2022 to seek any interest in the formation of a group. It may be possible for JGFC to apply to the PCC's fund as a contribution for CCTV.

Mark Wade +1 MOP left at 19:40

7. To consider for approval the Minutes of the Annual Meeting of the Parish Council held on 11 May 2022

Item 8 'n' missing from known. Item 8.2 'Members' has been duplicated. It was then **resolved** that the minutes of the meeting held on 11 May 2022 be approved and duly signed by the Chairman.

8. To consider any matters arising (for information only) from the Minutes of the Annual Meeting of the Parish Council held on 11 May 2022

Item 8 – 'Jubilee steps' – progress on an application for a PROW by Cllr M Yates would be appreciated. A group of residents have cleared the steps, widening the access at the bottom and cutting back the hedges at the top, and they continue to carry out a survey of users. The Leader of BDC has inspected the path and it has been decided to make the top end safer with steps and handrails once it has been designated as a PROW. The bottom section is owned by DCC.

Item 8.2 – Works to complete street lighting work along the A619, Whitwell Common, is due to begin w/c 6 June 2022.

Item 8.2.1 - Installation of a ramp between Thorpe Avenue/Sandy Lane to be carried out within the next two weeks, irrespective of the lamppost being moved.

Item 10 – Approximately 25 groups of people walked the Jubilee heritage trail on 2 June and over 200 people were on the tunnel top footpath for the Queen's Platinum Jubilee Beacon Lighting, with others

viewing from the Station and Recreation Ground. The event will be featured on Bolsover TV on Friday. Tarmac to be thanked for building the beacon and running the event, and BDC's Graphic Designer for the leaflets. A digital copy of the leaflet to be available for downloading from the WPC website.

Item 21.3 – Hedgehog highways have been received, to be advertised in the June newsletter.

Item 23 – Quarry Liaison – Tarmac have agreed to hold a public meeting and will forward possible dates.

Item 23 – Allotments – Works on the installation of a new access track into the Mill Lane allotments will commence in late July. Plot holders to be informed.

9. Accounts for Approval and Payment – It was resolved to approve the following accounts for payment: -

Direct Bank Payments to be Authorised			
Payee	Goods/Services	Amount	Budget
GeoXphere Ltd	Parish Online Mapping Membership	120.00	30
SLCC	Annual Membership	215.00	30
Whitwell Players Amateur Dram.	Grant Covid-19 Recovery	1500.00	76
J S Marriott & Co., Accountants	Internal Audit Fee	190.00	19
Whitwell Community Centre	Grant – Community Events	10000.00	70
Red Design & Print	Jubilee Beacon stickers	60.00	77
McHenry's Place	Hanging Basket Contract	2494.00	56
Payments made to be ratified			
Hedgehogs R Us	Hedgehog Highway	157.50	72
	TOTAL	14736.50	
Credit Card Payments			
Microsoft	Microsoft (Office 365) x 2 users	22.56	45
Co-op Bank	Credit Card Fee	2.00	20
	TOTAL	24.56	

10. Financial Report, Statement of Account for the year ended 31.3.22 and Bank Reconciliation

It was **resolved** to accept the Financial Report and Statement of Account for the year ended 31.3.22. Cllr H Green signed the May bank reconciliation.

11. Internal Auditor's Report

It was **resolved** to accept the Internal Auditor's Report, with no matters of concern being raised.

12. Approval of the Annual Governance Statement for the year ended 31.3.22

It was **resolved** to approve the Annual Governance Statement for the year ended 31.3.22.

13. Approval of the Accounting Statements for the year ended 31.3.22

It was **resolved** to approve the Accounting Statements for the year ended 31.3.22.

14. Welbeck Street Recreation Ground

The contractor has confirmed that security measures will be in place during installation, which is expected to start w/c 4 July. A pre-meeting to be arranged. Community Rangers to be informed. Other items for consideration are signage for all entrances and for the dog park; funders' plaques; finger-point signage on Welbeck Street; liaising with the BDC Arts Officer regarding design of new entrance gates.

15. To consider a grant application from Whitwell Bowls Club

Cllr T Munro declared an interest and left the room.

It was **resolved** to grant £1,500 to the Bowls Club from unspent Covid-19 funding, towards the social and inclusion element of their application, this amount being comparable to grants to other organisations. The Club to also be thanked for acquiring quotes.

16. Correspondence –

It was **resolved** to deal with correspondence as follows: -

16.1. DALC May Newsletter – noted.

Correspondence not Listed

16.2. BDC Bolsover Homes Update Presentation – to be informed that Cllrs F Raspin & J Raspin would attend, subject to holiday dates.

16.3. DCC PROW Minor Maintenance Agreement 2022-23 – Agreed to participate in 2022-23

17. Planning Matters – Cllr T Munro declared an interest in this matter and took no part in decision making.

It was **resolved** to deal with planning matters as follows: -

17.1. 22/00257/FUL – First floor rear extension over single storey, Castle Hill Farm, Walls Lane, Whitwell Common – WPC has stated its concerns on numerous applications regarding the creeping development of this site and would like assurances that projects are not being compartmentalised by the applicant to gain eventual planning approval and that checks are carried out at each stage.

17.2. 22/00156VAR – Variation of condition 2 (approved plans) of planning permission 17/00104/FUL – Noted.

18. Progress Reports

18.1. Playscheme – Cllr H Green reported on the successful appointment of 5 Playscheme Workers and there is now the full complement of staff.

18.2. Stone Piers

Cllr K Austin reported that the ‘Whitwell’ sign has been removed by H&BPC from the stone pier on Southfield Lane, which is no longer in the parish. The stone pier near Hodthorpe Bridge was knocked down a few years ago. There is now very little signage left in the parish so Cllr K Austin suggested investigating new signage for entrances within the parish boundary. The possibility of sponsorship by local businesses was suggested. The Fox Road street sign is also still missing.

19. Date of Next Meeting

The next meeting of the Parish Council, will be held on Wednesday 13 July 2022 at 7.00 pm. A public meeting will be held on 20 July 2022 at 7.00 pm.

20. Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session)

21. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

There being no further business the Chairman declared the meeting closed at 21:17.

Signed (Chairman)

Date

List of Resolutions

26/2022-23 It was **resolved** that Whitwell in Bloom 2023 would be an item for discussion at the public meeting on 20 July 2022 to seek interest information of a group.

27/2022/23 Item 8 'n' missing from known. Item 8.2 'Members' has been duplicated. It was then **resolved** that the minutes of the meeting held on 11 May 2022 be approved and duly signed by the Chairman.

28/2022-23 It was **resolved** to approve the accounts for payment.

29/2022-23 It was **resolved** to accept the Financial Report and Statement of Account for the year ended 31.3.22. Cllr H Green signed the May bank reconciliation.

30/2022-23 It was **resolved** to accept the Internal Auditor's Report, with no matters of concern being raised.

31/2022-23 It was **resolved** to approve the Annual Governance Statement for the year ended 31.3.22.

32/2022-23 It was **resolved** to approve the Accounting Statements for the year ended 31.3.22.

33/2022-23 It was **resolved** to grant £1,500 to the Bowls Club from unspent Covid-19 funding, towards the social and inclusion element of their application, this amount being comparable to others granted to other organisations. The Club to also be thanked for acquiring quotes.

34/2022-23 It was **resolved** to deal with correspondence as follows: -

- DALC May Newsletter – noted.

Correspondence not Listed

- BDC Bolsover Homes Update Presentation – to be informed that Cllrs F Raspin & J Raspin would attend, subject to holiday dates.
- DCC PROW Minor Maintenance Agreement 2022-23 – Agreed to participate in 2022-23

35/2022-23 It was **resolved** to deal with planning matters as follows: -

- 22/00257/FUL – First floor rear extension over single storey, Castle Hill Farm, Walls Lane, Whitwell Common – WPC has stated its concerns on numerous applications regarding the creeping development of this site and would like assurances that projects are not being compartmentalised by the applicant in order to gain eventual planning approval and that checks are carried out at each stage.
- 22/00156VAR – Variation of condition 2 (approved plans) of planning permission 17/00104/FUL – Noted.

Abbreviations Used:

AGAR – Annual Governance & Accountability Review
ASB – Anti-social behaviour
DET – Derbyshire Environmental Trust
BDC – Bolsover District Council
BILD – Buildings, Infrastructure, Leisure, Developments
CLLR – Councillor
CST – Community Safety Team
DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
EMR – East Midlands Railway
FIT – Fields in Trust
SNT – Safer Neighbourhood Team
FP – Footpath
H&BPC – Hodthorpe & Belph Parish Council
LGPS – Local Government Pension Scheme
NAS – National Allotment Society

MMA – Minor Maintenance Allowance
CREST Casualty Reduction Enforcement Support
MOP – Member of Public
PC – Police Constable
PCC – Police & Crime Commissioner
CAN – Community Action Network
PIMS – Playground Insp. & Maintenance Service
PPE – Personal Protective Equipment
PROW – Public Right of Way
LSW – Louise Smalley Walk
SO – Standing Order
STWA – Severn Trent Water Authority
WCC – Whitwell Community Centre
WPC – Whitwell Parish Council