

WHITWELL PARISH COUNCIL
Minutes of a Meeting of the Council
Held at 19:00 on Wednesday 14 December 2022

Present:

Councillor T Munro (Chair)	Councillor K Austin	Councillor D Ellis
Councillor H Green	Councillor S Maiden	Councillor F Raspin
Councillor J Raspin	Councillor L Roberts	
In Attendance:	County Cllr M Yates	3 Members of Public

1. **To receive and Accept Apologies for Absence – None.**
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed – None**
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting) – None.**

It was **resolved** that item 4.2 be moved forward.

Cllr M Yates left at 19:27

4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).
 - 4.1. Members of the Parish Council and public to raise matters of importance with the police

No police were present but a report was noted. The following issues were raised:-

 - 4.1.1 Anti-social behaviour on Fox road, linked to certain properties, making residents feel unsafe.
 - 4.1.2 The Chief Executive of BDC has met with the police due to concerns about local failure. WPC to write to the PCC with concerns on perceived lack of progress/action on known issues, also whether there is a set procedure on communication to the council during major incidents.
 - 4.2. Members of the Parish Council and the public to raise matters of importance with the **County Councillor** - Cllr M Yates reported on the following:-
 - A request has been submitted to make the school crossing more visible.
 - Streetlight on Post Hill Close is the responsibility of BDC.
 - Streetlights at the junction of Hennymoor Lane/A60 are now working.
 - Road closure taking place on Butt Hill 13-15 February 2023 for electric supply works.
 - Proposed parking restrictions. Cllr Yates was asked to consider working in conjunction with BDC for additional parking spaces on their land at New Street, enquire about removal of some double-yellow lines in the village and modifications to junction in The Square. Cllr Yates asked councillors to look for potential additional parking spaces.
 - 4.3. Members of the public to raise matters of importance with the Councillors present

Parish Council

 - 4.3.1. Ideas for landscaping Welbeck Street Recreation Ground were considered. A meadow area was suggested, fruit trees, walking/jogging measured track, a large boulder, traditional flowerbeds and seating. A plan will be drawn up by Planterior, with a guestimate of costs.
 - 4.3.2. Some residents are interested in setting up a voluntary group to work on Christmas Lights provision, Whitwell in Bloom etc. Clerk to forward information in the New Year.

3 MOPs left at 20:00

5. **To consider for approval the Minutes of the Meeting of the Parish Council held on 9 November 2022**

It was **resolved** that the minutes of the meeting held on 9 November 2022 be approved and duly signed by the Chairman.

6. **To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 9 November 2022**

Item 4.3.1 – The Christmas Fayre at WCC was a successful event where the donated tree was lit.

Item 4.3.3 – Steps have been taken to ensure no recurrence of issues at a property on New Street.

Item 6 - retrospective application to build 3 storey properties on the site at the side of the railway line has not yet been determined.

Item 16 – New oak tree to be delivered to Cllr Maiden’s house prior to planting on 5 January 2023.

7. **Accounts for Approval and Payment – It was resolved to approve the following accounts for payment: -**

Direct Bank Payments to be Authorised			
Payee	Goods/Services	Amount	Budget
Whitwell Forward	Grant – Covid-19 Recovery	1500.00	76
Plantscape	Solar Christmas Trees	4824.00	69
CPRE	Membership	29.00	30
Hirst Signs	WS Rec signage	98.40	63
Turner Hire & Sales	PPE	24.99	59
Bolsover District Council	Pick n Mix Sessions	990.00	76
Bolsover District Council	Extreme Wheels sessions 2022	2655.00	76
Bolsover District Council	Play Equip. Repairs	652.23	63
Bolsover District Council	Play Insp Aug-Nov 2022	360.00	68
Bolsover District Council	Buildings Ins. Store	25.00	41
Thorpes Building Supplies Ltd	Repairs	17.75	63
Whitwell Community Centre	Grant Covid-19 Recovery (coffee mornings)	1000.00	76
Mole Country Stores	Christmas Tree F/H	41.48	63
	TOTAL	12217.85	
Credit Card Payments			
Microsoft	Microsoft (Office 365) x 2 users – 2 mths	22.56	45
Co-op Bank	Credit Card Fee – 2 months	2.00	20
Stoneacre Chesterfield	Van MOT + Service	144.95	35
	TOTAL	169.51	

8. **Financial Report and Bank Reconciliation**

It was **resolved** to accept the Financial Report. Cllr D Ellis signed the November bank reconciliation.

9. **Welbeck Street Recreation Ground, Project Update**

Cllr K Austin, Cllr F Raspin and the Clerk attended a site meeting with Sutcliffe’s Project Manager on 5 December. The project was not signed-off due to issues raised including corrosion on metal fittings on the trim trail and some fence posts, replacement gate for the dog park, extension of the bench bases for wheelchair access to 1.3m, matting to the entrance and turf installation. It was confirmed that the trim trail ropes are installed within the accepted limits; there are no alternatives so they could be fenced-off for evening events. A final inspection would be arranged.

Cllr T Munro and the Clerk attended a site meeting today with a local craftsman with a view to enhancing the entrance gate. His view is that the gate is sufficiently robust for him to be able to make a design to be welded to the gate then sandblasted and powder-coated. He suggested holding a workshop with the scouts and guides to work on a design in the New Year and provide costings in time for budget setting. The project would

include removal of the A frame and the left-hand frame, with the A frame being reused in the design, together with the QE11 Plaque.

10. Community Orchard – to consider arranging a date in January to complete hedgerow planting and another during February 20-24th (half term) for fruit tree planting

The Chairman thanked everyone who helped with the hedge planting; the school children being excellent. It was **resolved** to agree to forward Saturday 14 January 2023 to BDC's Community Woodlands Project Officer as a possibility. Tree planting during half term (20-24 February) to be arranged Monday to Wednesday. Officer to be asked about the origin of mulch to be used and BDC to be asked to clarify issues on agreement of a lease and a possible fixed term maintenance agreement carried out annually.

11. To consider participating in Extreme Wheels School Holiday Provision 2023

It was **resolved** to participate in sessions in 2023, subject to earlier and more effective publicity.

12. To Review the Terms of Reference for Whitwell Community Centre Management Committee

It was **resolved** to agree the revised Terms of Reference and they be signed by the Chair.

13. To Consider Applying to the PCC's Road Safety Grant Scheme

It was **resolved** that the Clerk work towards applying for a grant for speed watch equipment.

14. Correspondence – It was resolved to deal with correspondence as follows:-

14.1. DALC December Newsletter – Requirement for Tree Inspections - quotations to be sought.

14.2. DCC Decision notice and S106 Agreement for Former Whitwell Colliery (CM5/0818/42) – noted.
Clerk to enquire about possibility of a Community Governance Review.

Correspondence not Listed

14.3. Bruno Peek, Pageant master – noted.

14.4. LGPS Actuarial Valuation Results – noted.

14.5. BDC – Precept - noted that WPC's demand would be forwarded on 9 February 2023.

15. Planning Matters – Cllr T Munro declared an interest in this matter and took no part in decision making. Cllr H Green declared an interest in item 15.1 and took no part in decision making.

It was **resolved** to deal with planning matters as follows: -

15.1. 22/00598/FUL – Replacing 5 sash windows at front of house, 2 Worksop Road, Whitwell S80 4RF – no objections, subject to adhering to conservation rules.

16. Progress Reports

16.1. WCC Lease – Clerk to contact Welbeck Estates to progress the current lease position.

16.2. Playscheme – The playscheme had been very successful with the employment of a very strong team who are interested in working again, with staff valuing provision of the facility for them and the children. Good feedback from parents. The traffic light behaviour system had only been used once. There was a decline in numbers, but there was other provision in the area and families on holiday – this will be monitored. Cllr J Raspin to enquire at school regarding registration forms and investigate possible use of a QR code option to be put on the flyers. Thanks to be passed on to the Leader.

16.3. Newsletter – Clerk to speak to Clerical Assistant regarding production of the next newsletter and list of events held at the Community Centre.

16.4. Climate Change Working Group - Meeting to be arranged.

16.5. Allotments Working Group - Sites have been re-visited. There have been some big improvements. There are still concerns with some plots and some have been given up. Follow-up letters will request that plots are maintained during the winter months as cultivation would be difficult.

17. Date of Next Meeting

The next meeting of the Parish Council, will be held on Wednesday 11 January 2023 at 7.00 pm.

18. Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session)

No MOP present.

19. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

19.1. To consider opening negotiations on potential land for an extension to Whitwell Cemetery.

Cllr T Munro informed of a meeting held with the landowner, who would be thanked for agreeing to meet with the parish council. Clerk to make a further enquiry.

There being no further business the Chairman declared the meeting closed at 21:55.

Signed (Chairman)

Date

Abbreviations Used:

AGAR – Annual Governance & Accountability Review

ASB – Anti-social behaviour

DET – Derbyshire Environmental Trust

BDC – Bolsover District Council

BILD – Buildings, Infrastructure, Leisure, Developments

CLLR – Councillor

CUP – Community Unity Project

CST – Community Safety Team

DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

EMR – East Midlands Railway

FIT – Fields in Trust

SNT – Safer Neighbourhood Team

FP – Footpath

H&BPC – Hodthorpe & Belp Parish Council

LGPS – Local Government Pension Scheme

NAS – National Allotment Society

MMA – Minor Maintenance Allowance

CREST Casualty Reduction Enforcement Support

MOP – Members of Public

PC – Police Constable

PCC – Police & Crime Commissioner

PCC – Parochial Church Council

CAN – Community Action Network

PIMS – Playground Insp. & Maintenance Service

PPE – Personal Protective Equipment

PROW – Public Right of Way

LSW – Louise Smalley Walk

SO – Standing Order

STWA – Severn Trent Water Authority

WCC – Whitwell Community Centre

WPC – Whitwell Parish Council

EHD – Environmental Health Department

List of Resolutions

69/2022-23 It was **resolved** that the minutes of the meeting held on 9 November 2022 be approved and duly signed by the Chairman.

70/2022-23 It was **resolved** to approve the accounts for payment.

71/2022-23 It was **resolved** to accept the Financial Report. Cllr D Ellis signed the November bank reconciliations.

72/2022-23 It was **resolved** to agree to forward Saturday 14 January 2023 to BDC's Community Woodlands Project Officer as a possibility for hedge planting. Tree planting during half term (20-24 February) to be arranged Mon to Wed.

73/2022-23 It was **resolved** to participate in Extreme Wheels sessions in 2023, subject to earlier and more effective publicity.

74/2022-23 It was **resolved** to agree the revised Terms of Reference for WCC Management Committee and they be signed by the Chair

75/2022-23 It was **resolved** to that the Clerk work towards applying for a grant for speed watch equipment.

76/2022-23 It was **resolved** to deal with correspondence as follows

- DALC December Newsletter – Requirement for Tree Inspections, quotations to be sought.
- DCC Decision notice and S106 Agreement for Former Whitwell Colliery (CM5/0818/42) – noted. Clerk to enquire about possibility of a Community Governance Review.

Correspondence not Listed

- Bruno Peek, Pageant master – noted.
- LGPS Actuarial Valuation Results – noted.
- BDC – Precept - noted.

77/2022-23 It was **resolved** to deal with planning matters as follows: -

- 22/00598/FUL – Replacing 5 sash windows at front of house, 2 Worksop Road, Whitwell S80 4RF – no objections, subject to adhering to conservation rules.

78/2022-23 – It was **resolved** that the Clerk make a further enquiry regarding land for a cemetery extension.