

WHITWELL PARISH COUNCIL
Minutes of a Meeting of the Council
Held at 19:00 on Wednesday 13 April 2022

Present:

Councillor T Munro (Chair)	Councillor K Austin	Councillor D Ellis
Councillor H Green	Councillor F Raspin	Councillor J Raspin
County Cllr M Yates	2 Members of Public	

1. **To receive and Accept Apologies for Absence** – Apologies were received and accepted from Cllr S Maiden and Cllr L Roberts.
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** – None.
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** – None.
4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).
 - 4.1. Members of the Parish Council and public to raise matters of importance with the police

P C Sinfield and PCSO Galley had sent their apologies and forwarded a report. Reports regarding anti-social behaviour and a survey of residents on Hillside/Plantation Close had also been provided together with a quotation for 1 CCTV camera installation. It was confirmed that the Co-op has CCTV. The Clerk reported on BDC's proposal for a central CCTV monitoring system to cover the whole District and they would be visiting councils with no current provision.

Crime figures over the last month totalled 29 – 12 theft, 10 violence against the person, 4 criminal damage, 2 public order, 1 robbery. There was a "cuppa with a copper" arranged for 7 April but no-one attended; another has been arranged for 25 April.

Cllr T Munro reported on an issue on Holmefield Road where a MOP was removed from a dwelling. The CAN Rangers and CST are working with the Police on a crime reduction campaign door knocking and leafleting and Cllr T Munro has supported some residents and helped with leafleting.

A MOP enquired about PCSO Galley's report and how the Parish Council will support his findings. Cllr T Munro replied that the Parish Council will take note of residents' concerns. The Clerk has now acquired estimates for fencing and the Parish Council will decide how to proceed, but is unable to stipulate a deadline until placement of an order, if that is decided, and confirmation from any contractor appointed.

A MOP enquired why only certain correspondence received regarding Covid-19 recovery funds was listed. The Clerk responded that other suggestions, being feedback from the Parish Newsletter, were to be reported in item 19.6.
 - 4.2. Members of the Parish Council and the public to raise matters of importance with the County Councillor - Cllr M Yates reported on the following:-
 - DCC's consultation on the Closure of Adult Day Services, one of which is in Whitwell. He also informed that DCC have announced that they will not be closing any libraries.
 - He has attended the cuppa with a copper sessions in parishes and the Police have responded to issues raised.
 - In Whitwell he has attended the Saturday litter pick, BDC Chair's Civil Service, cut back an overgrown hedge on High Street and attended the Scout's coffee morning.

- Community Leadership Fund – he hopes to donate more in Whitwell this year to community groups. There is an additional £1,500 fund (£250 for each area) to help with celebrating the Queen’s Platinum Jubilee – groups to email Cllr Yates.
- He will be attending the Whitwell Quarry Liaison Meeting next Wednesday.
- DCC’s bid to the Government for a combined mayoral East Midlands authority (Derbyshire/Nottinghamshire/Derby City/Nottingham City) which would also mean a Mayor taking on the duties of the PCC. Members were urged to react to the consultation on DCC’s website. There is also a petition on WCC’s website.

The following issues were raised:-

4.2.1. Dangerous parking on the corner of New Street – could Cllr Yates to progress this issue.

4.3. Members of the public to raise matters of importance with the Councillors present

District Council

Cllr T Munro reported on a DCC stepped footpath on BDC land between Thorpe Avenue/Sandy Lane, which he had contacted a DCC Highways Officer about, and has since spoken to the Clerk of Works for Woodheads on site, who then also raised the issue with the Officer, who has now responded that she will try to get the work completed quite quickly and Cllr Munro is hopeful that it will be converted into a ramp within the next 6 months.

Cllr T Munro has reported the ridiculous speeds of the grass cutting operatives on Claylands Drive to their supervisor. He has also raised an issue with the footpath at the corner of Franklin Crescent/Southfield Lane.

The following issues were raised:-

- 4.3.1. The excessive width of weed spraying around lampposts on the verge on Hangar Hill.
- 4.3.2. BDC’s policy on removal of porches from properties on Mill Lane and replacement with a new front door, but if a resident does not want their porch removing then they can no longer complain about damp, and why can’t the new doors be fitted to the porch? Cllr T Munro would investigate.
- 4.3.3. There is a 3 year wait for housing applications for a single person in band C. Cllr T Munro reported that he has taken on cases and written to the portfolio holder who has responded that there is a shortage of properties.

1 MOP left at 19:18

Parish Council

4.3.4. Queen’s Platinum Jubilee - Cllr T Munro reported that Tarmac have offered to manufacture and install a beacon on the tunnel top on 2 June, which would be lighted at 9.45 pm; permission being sought from Network Rail. A village heritage trail is being arranged beforehand, to finish in an area for viewing the beacon lighting ceremony; the Scouts & Guides group are arranging activities including the well dressing and St Lawrence Church are doing activities. Groups to contact Cllr M Yates for funding.

5. To consider for approval the Minutes of the Meeting of the Parish Council held on 9 March 2022

It was **resolved** that the minutes of the meeting held on 9 March 2022 be approved and duly signed by the Chairman.

6. To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 9 March 2022

Item 4 – You V Train initiative - the Police and CST have been working together speaking and working with 90 young people on rail safety.

Item 11 – Cllr T Munro and Cllr J Moore from H&BPC met with the Quarry Manager, who agreed that the Quarry would manufacture a removable beacon to burn dry pallet wood surrounded by hay with logs in the

middle, to be installed into a concrete hole in the tunnel top, at no cost to the parishes. The Quarry will store the beacon afterwards for future events. The Church have no plans to plant a tree.

Item 14 – Cllr T Munro attended the Community Rail Partnership meeting.

Item 22.4 – The presentation for the Bar Supervisor went well and she was quite overwhelmed.

7. Accounts for Approval and Payment – It was resolved to approve the following accounts for payment: -

Direct Bank Payments to be Authorised			
Payee	Goods/Services	Amount	Budget
Cubit Ultrasonic	Lamppost Testing	537.50	56
Whitwell Community Centre	Repairs	22.50	63
Whitwell Community Centre	Photocopier Rental	208.80	39
Whitwell Community Centre	Waste Bin – WPC	203.42	63
SLCC	Training	1575.00	43
DALC	Membership Renewal	950.03	24
The Nat. Allotment Society	Membership Renewal	66.00	30
Life Publications	Newsletter Distribution	151.20	33
BDC	Rates – Cemetery	314.37	51
BDC	Play Insp Dec-Mar	360.00	68
BDC (Com. Rail Partnership)	You vs Train Project	557.00	72
Turner Hire & Sales	PPE	76.81	59
Mole Country Stores	Summer Bedding Supplies	30.67	63
Tarmac Limited	CTP Funding Payment	10445.63	Reserve
	TOTAL	15498.93	
Credit Card Payments			
Microsoft	Microsoft (Office 365) x 2 users	22.56	45
Co-op Bank	Credit Card Fee	2.00	20
Cheapest Print Online	Newsletter Printing	137.13	33
Amazon Marketplace	PC Laptop Memory Upgrade	61.50	45
DSW Motor Factors Ltd	Trailer Numberplate	12.00	35
Ebay seller	Water Bowser Trolley	199.00	59
Ebay seller	Handiscoop	26.62	59
Ebay seller	Handiscoop dog bags	7.49	59
Tudor Environmental	Litter Pickers/Hoops	62.59	59
	TOTAL	530.90	

8. Financial Reports and Bank Reconciliation

It was **resolved** to accept the Financial Report. Cllr H Green signed the March bank reconciliation.

9. To Approve Revised Standing Orders and Financial Regulations

It was **resolved** to accept the updated Standing Orders and Financial Regulations which were reviewed in March.

10. To consider Placing an Order for Equipment with Sutcliffe Play for Welbeck Street Recreation Ground

It was **resolved** to place an order for equipment with Sutcliffe Play for the Welbeck Street Recreation Ground refurbishment project.

11. **To consider Participating in the Queen's Platinum Jubilee Celebrations (Cllr T Munro)**
Cllr T Munro reported on this item in 4.3.4. It may be possible to access DCC funding via a village organisation.
12. **Whitwell Community Centre Lease**
A Working Group meeting has been held, with discussions identifying the aim of working towards WPC purchasing the whole site and therefore expressing an interest in opening negotiations with Welbeck Estates. It was **resolved** that the Clerk would contact Welbeck Estates to express an interest in entering into negotiations regarding the possibility of potentially purchasing the site, once negotiations with DCC in respect of terminating their head lease have concluded.
13. **To consider quotations received for tree works and fencing in the Plantation**
It was **resolved** to accept a quotation of £915.00 to carry out tree works to 4 large Sycamore/Ash trees including chipping brush and removal of timber by Planterior Landscape Services Ltd. Three quotes for fencing were considered and the lowest quote from Heras for 2m high Jupiter fencing was acceptable, subject to accessing potential funding options relating to anti-social behaviour, including the PCC's fund.
14. **To consider a revised Allotments Non-cultivation Policy**
It was **resolved** to accept the revised policy, with removal of the first footnote.
15. **To consider the future of the Friendship Hall at Bakestone Moor (Cllr K Austin)**
It was **resolved** to investigate funding for a replacement energy efficient, eco building, to include a feasibility study and recommend that the WCC Management Committee consult on what users would want from a new community building. To be an agenda item in July.
16. **To consider Setting Criteria When Considering Bids for Unspent Covid-19 Grant Funding (Cllr T Munro)**
Cllr T Munro had circulated a draft produced after consulting with BDC's 151 Officer. Clerk gave feedback received from the newsletter with suggestions for spending the funding, which were noted. It was **resolved** that groups would be required to demonstrate how they have been affected by Covid-19 and this item be deferred to the next meeting.
17. **Correspondence** – Cllr J Raspin declared an interest in item 17.7 and took no part in decision making.
It was **resolved** to deal with correspondence as follows: -
 - 17.1. DALC – Newsletter – not yet received.
 - 17.2. PCC – Briefing re trial of speed indicator devices in Derbyshire – Noted.
 - 17.3. DCC – Speed indicator devices 12 month trial – Noted.
 - 17.4. Mr May – the Plantation – to be informed of resolution in item 13, along with other residents.
 - 17.5. Whitwell with Steetley PCC – Queen's Platinum Jubilee Flower Festival – WPC to donate the cost of a flower arrangement.
 - 17.6. Whitwell Bowls Club – Covid-19 Recovery Funds – to be informed of item deferred.**Correspondence not Listed**
 - 17.7. DALC – Whitwell Players – Covid-19 Recovery Funds – to be informed of item deferred.
 - 17.8. PCC – Bolsover Parish Councillor Summit – Cllr T Munro to attend.
18. **Planning Matters** – Cllr T Munro declared an interest in this matter and took no part in decision making. Cllrs D Ellis and K Austin declared an interest in item 18.4 and took no part in decision making.
It was **resolved** to deal with planning matters as follows: -

- 18.1. 22/00133/FUL – Single storey front extension & 2 storey side & front extension & alterations, 4 Scotland Street, Whitwell S80 4RG – No objections, subject to adherence to conservation rules.
- 18.2. 22/00138/FUL – Internal alterations to ground & first floor, erection of porch to front. Conversion of garage to living accommodation to include a glazed link covered walkway to main dwelling, Gipsyhill Farm, Gipsyhill Lane, Whitwell – No objections, subject to this not being a creeping development.
- 18.3. 22/00146/LBC - Internal alterations to ground & first floor, erection of porch to front. Conversion of garage to living accommodation to include a glazed link covered walkway to main dwelling, Gipsyhill Farm, Gipsyhill Lane, Whitwell – no objections, subject to this not being a creeping development.
- 18.4. Request for Temporary Road Closure on Saturday 9 July 2.30-3.15 pm for Whitwell Well Dressing Parade – no objections.
- 18.5. Request for Temporary Road Closure on Friday 3 June 1.00-11.30 pm, the Poplars cul-de-sac – no objections.
- 18.6. 22/00164/VAR – Variation of condition 2 (to relocate plant room) of planning permission 21/00379/FUL, Green Bank, Station Road, Whitwell – no objections.
- 18.7. 22/00165/DISCON – Discharge of condition 5 (bat box details) of planning permission 21/00379/FUL, Green Bank, Station Road, Whitwell – no objections.
- 18.8. 22/00002/FUL – Appeal to Secretary of State by Mr & Mrs Trott, first floor extension & alterations (alternative scheme with glazed gable), Claylands Farm, Claylands Road, Whitwell – no further objections.

Planning not listed

- 18.9. 22/00196/DETOTH – Installation of a roof mounted 103.36kW solar PV system comprising of 272 x Canadian Solar 380w panels, Arrow Farm, Worksop Road, Steetley – No objections
- 18.10. 22/00191/DETHH – Single storey extension to the rear which extends beyond the rear wall by 3.8m with a maximum height of 3.5m and eaves of 2.6m, 23 Middlegate Field Drive, Whitwell, S80 4NF – No objections.

19. Progress Reports

- 19.1. Playscheme – Cllr J Raspin reported that only 5-6 members of staff have so far been secured for each week and a further 6 staff are required. There was 1 applicant from the first advert and vacancies are being re-advertised with an extended deadline of 19 April. If recruitment to the full complement is not successful then provision will have to be limited and there may be some volunteers.
- 19.2. Climate Change Working Group has not yet met. Cllr J Raspin gave a report on progress to date including measures already in place at WCC, refurbishment of the Friendship Hall, and some ideas for the future and the possibility of forming a parish action group to include interested parishioners. The working document would be circulated to Councillors for comments and brought back to the next meeting.
- 19.3. Robin Hood Line CRP – Cllr T Munro reported on the CRP meeting he had attended together with representatives from other Parish Councils, DCC, NCC and Network Rail who had all contributed to income of £125,000 for the entire length of the Robin Hood line. Every station has an Adopter in place and the JGFG will soon be starting at Whitwell on creation of a community area with a garden and a second-hand rail carriage to be converted to a tea/coffee bar. The You v Train distraction project has taken place. One issue raised was the lack of post 16 provision in the Bolsover district and it is hoped that primary and secondary schools would engage and promote themselves. DCC's leader met with EMR this week to protest and demand reinstatement of all the hourly services, which reportedly were cut due to the lack of rolling stock. Creswell Crags have also been working with CRP on a walking route from Creswell station to the Crags with leaflets being produced and made available at all stations.
- 19.4. Allotments – Cllr F Raspin reported that flooding is still an issue at the Bakestone Moor allotment site and he will attend the Quarry Liaison meeting on 20 April to question whether the bundings are a cause for this issue.

- 19.5. Welbeck Street Recreation Ground – Cllr F Raspin raised the possibility of refurbishing some of the equipment with a view to installing it at Whitwell Common, possibly the MUGA goal end. Clerk to contact Matt Connley regarding this possibility and whether there is funding available.
- 19.6. Newsletter – the Clerk provided feedback received from the latest newsletter on the issues of Climate Change, Community Speedwatch and Unspent Covid-19 Money.

20. Date of Next Meeting

The next meeting, being the Annual Meeting of the Parish Council, will be held on Wednesday 11 May 2022 at 7.00 pm. The Parish Council will not be calling an Annual Parish Meeting but will arrange a public meeting late July, to be promoted in the next newsletter.

- 21. **Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session)** – an enquiry as to whether it is a requirement to be a member of a constituted group to be able to access Covid-19 funding.

1 MOP left the meeting at 21:58

- 22. **To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

- 22.1. Appointment of Part-Time Handyman and Part-Time Bar Supervisor

Clerk reported that the interview panel were able to make appointments to both positions, with the P/T Bar Supervisor commencing on 1 April 2022 and the P/T Handyman commencing on 19 April 2022.

There being no further business the Chairman declared the meeting closed at 22:00.

Signed (Chairman)

Date

List of Resolutions

01/2022-23 It was **resolved** that the minutes of the meeting held on 9 March 2022 be approved and duly signed by the Chairman.

02/2022-23 It was **resolved** to approve the accounts for payment.

03/2022-23 It was **resolved** to accept the Financial Report. Cllr H Green signed the March bank reconciliation.

04/2022-23 It was **resolved** to accept the updated Standing Orders and Financial Regulations which were reviewed in March.

05/2021-23 It was **resolved** to place an order for equipment with Sutcliffe Play for the Welbeck Street Recreation Ground refurbishment project.

06/2022-23 It was **resolved** that the Clerk would contact Welbeck Estates to express an interest in entering into negotiations regarding the possibility of potentially purchasing the WCC/Day Centre/Library site, once negotiations with DCC in respect of terminating their head lease have concluded.

07/2022-23 It was **resolved** to accept a quotation of £915.00 to carry out tree works to 4 large Sycamore/Ash trees in the Plantation, including chipping brush and removal of timber by Planterior Landscape Services Ltd. Three quotes for fencing were considered and the lowest quote from Heras for 2m high Jupiter fencing was acceptable, subject to accessing potential funding options relating to anti-social behaviour, including the PCC's fund.

08/2022-23 It was **resolved** to accept the revised Allotment Non-Cultivation policy, with removal of the first footnote.

09/2022-23 It was **resolved** to investigate funding for a replacement energy efficient, eco building, to include a feasibility study and recommend that the WCC Management Committee consult on what users would want from a new community building, to replace the Friendship Hall. To be an agenda item in July.

10/2022-23 It was **resolved** that groups would be required to demonstrate how they have been affected by Covid-19 to access Covid-19 funding and this item be deferred to the next meeting.

11/2022-23 It was **resolved** to deal with correspondence as follows: -

- DALC – Newsletter – not yet received.
- PCC – Briefing re trial of speed indicator devices in Derbyshire – Noted.
- DCC – Speed indicator devices 12 month trial – Noted.
- Mr May – the Plantation – to be informed of resolution in item 13, along with other residents.
- Whitwell with Steetley PCC – Queen's Platinum Jubilee Flower Festival – WPC to donate the cost of a flower arrangement.
- Whitwell Bowls Club – Covid-19 Recovery Funds – to be informed of item deferred.

Correspondence not Listed

- DALC – Whitwell Players – Covid-19 Recovery Funds – to be informed of item deferred.
- PCC – Bolsover Parish Councillor Summit – Cllr T Munro to attend.

12/2022-23 It was **resolved** to deal with planning matters as follows: -

- 22/00133/FUL – Single storey front extension & 2 storey side & front extension & alterations, 4 Scotland Street, Whitwell S80 4RG – No objections, subject to adherence to conservation rules.
- 22/00138/FUL – Internal alterations to ground & first floor, erection of porch to front. Conversion of garage to living accommodation to include a glazed link covered walkway to main dwelling, Gipsyhill Farm, Gipsyhill Lane, Whitwell – No objections, subject to this not being a creeping development.
- 22/00146/LBC - Internal alterations to ground & first floor, erection of porch to front. Conversion of garage to living accommodation to include a glazed link covered walkway to main dwelling, Gipsyhill Farm, Gipsyhill Lane, Whitwell – no objections, subject to this not being a creeping development.
- Request for Temporary Road Closure on Saturday 9 July 2.30-3.15 pm for Whitwell Well Dressing Parade – no objections.
- Request for Temporary Road Closure on Friday 3 June 1.00-11.30 pm, the Poplars cul-de-sac – no objections.
- 22/00164/VAR – Variation of condition 2 (to relocate plant room) of planning permission 21/00379/FUL, Green Bank, Station Road, Whitwell – no objections.

- 22/00165/DISCON – Discharge of condition 5 (bat box details) of planning permission 21/00379/FUL, Green Bank, Station Road, Whitwell – no objections.
- 22/00002/FUL – Appeal to Secretary of State by Mr & Mrs Trott, first floor extension & alterations (alternative scheme with glazed gable), Claylands Farm, Claylands Road, Whitwell – no further objections.

Planning not listed

- 22/00196/DETOTH – Installation of a roof mounted 103.36kW solar PV system comprising of 272 x Canadian Solar 380w panels, Arrow Farm, Worksop Road, Steetley – No objections
- 22/00191/DETHH – Single storey extension to the rear which extends beyond the rear wall by 3.8m with a maximum height of 3.5m and eaves of 2.6m, 23 Middlegate Field Drive, Whitwell, S80 4NF – No objections.

Abbreviations Used:

AGAR – Annual Governance & Accountability Review	MMA – Minor Maintenance Allowance
ASB – Anti-social behaviour	CREST Casualty Reduction Enforcement Support
DET – Derbyshire Environmental Trust	MOP – Member of Public
BDC – Bolsover District Council	PC – Police Constable
BILD – Buildings, Infrastructure, Leisure, Developments	PCC – Police & Crime Commissioner
CLLR – Councillor	CAN – Community Action Network
CST – Community Safety Team	PIMS – Playground Insp. & Maintenance Service
DALC – Derbyshire Association of Local Councils	PPE – Personal Protective Equipment
DCC – Derbyshire County Council	PROW – Public Right of Way
EMR – East Midlands Railway	LSW – Louise Smalley Walk
FIT – Fields in Trust	SO – Standing Order
SNT – Safer Neighbourhood Team	STWA – Severn Trent Water Authority
FP – Footpath	WCC – Whitwell Community Centre
H&BPC – Hodthorpe & Belph Parish Council	WPC – Whitwell Parish Council
LGPS – Local Government Pension Scheme	
NAS – National Allotment Society	