

WHITWELL PARISH COUNCIL
Minutes of the Meeting of the Council
Held at 19:00 on Wednesday 12 July 2023

Present:

Councillor T Munro (Chair)
Councillor S Maiden
Councillor P Roberts

Councillor K Austin
Councillor D Munro

Councillor F Raspin
Councillor J Raspin
2 Members of Public

1. **To receive and Accept Apologies for Absence** – Apologies were received and accepted from Cllr H Green.
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** – None.
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** – None.
4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).
 - 4.1. Members of the Parish Council and public to raise matters of importance with the police
There were no police present, a report was provided and noted. No issues were raised.
 - 4.2. Members of the Parish Council and the public to raise matters of importance with the County Councillor -
Cllr M Yates was not present. The following issues were raised:-
 - 4.2.1. An update to be requested on DCC's electric vehicle charging points scheme.
 - 4.3. Members of the public to raise matters of importance with the Councillors present
District Council – No issues were raised.
Parish Council
 - 4.3.1. Enquiry as to why the water is turned off at the allotments in Winter but not at the cemetery; whether the post at Mill Lane allotments could be moved further into the site to allow cars to park and not have to carry water too far; plots being unworked but there is still a waiting list. All issues to be considered by the Allotments Working Group.
5. **To consider for approval the Minutes of the Meeting of the Parish Council held on 14 June 2023**
Item 16 delete “and an idea of a plan WPC should follow to contribute to alleviating issues of climate change”. It was then **resolved** that the minutes of the meeting held on 14 June 2023 be approved and duly signed by the Chairman.
6. **To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 14 June 2023**
Item 4.2.3 – No response received from Cllr M Yates. A reminder to be sent cc: Cllr B Lewis.
Item 6 – The second speed watch was cancelled, and another date proposed but availability is an issue. Councillors were asked to express an interest to the Clerk if they were willing to undertake training. Cllr T Munro to find out whether it is possible to have sight of the training before committing to it.
Item 13 – Councillor gov.uk email addresses have been set up and Cllr K Austin and the Clerk were thanked for organising them.
Item 14 – Tree works in the Rookery are scheduled to be completed from 25-27 July.
Item 15 – Cllr T Munro thanked everyone for their support at the Whitwell Gala and play equipment official opening. The Lord Lieutenant had sent thankyou cards to the Chair and Clerk which would be shared with the

WCC Manager and staff team. There has been positive feedback on the new entrance gate. Cllrs F Raspin and J Raspin collected names of people interested in helping with ideas to combat climate change/Whitwell Community Orchard and they have been sent a copy of the action plan working document. An informal meeting will be arranged for 7.00 pm on 7 September 2023.

Item 18.6 – BDC’s Tree Officer has added 3 native trees to her list as replacements for The Rookery.

Item 19 – Issues have been raised with Cllr T Munro regarding 3 Hangar Hill and BDC have responded.

Item 22.3 – Cllr S Maiden provided two further websites for a MOP - Conservation Evidence and Google Scholar.

7. **Accounts for Approval and Payment** – It was **resolved** to approve the following accounts for payment: -

Direct Bank Payments to be Authorised			
Payee	Goods/Services	Amount	Budget
Whitwell Community Centre	PC Waste Bin (Apr-Jun)	203.42	63
“	Photocopier Rental (July-Sep)	95.88	39
“	Various	125.24	63
Life Publications	August Newsletter Delivery	151.20	33
Ofsted	Playscheme Registration Fee	50.00	37
Planterior Landscape Services	Gate removal/replace/transport	600.00	58
Morton Michel	Playscheme Insurance	354.93	28
Baker Ross	Playscheme Equipment	428.66	36
	TOTAL	2009.33	
Payments made, to be authorised			
Phil Neal, Sculptor	WS Rec. Gate Refurbishment balance	1000.00	58
Laser Tech UK	Speed Watch Gun	346.80	*
	TOTAL	1346.80	
Credit Card Payments			
Microsoft	Microsoft (Office 365) x 2 users	24.72	45
Co-op Bank	Credit Card Fee	2.00	20
Protect Signs	Speed Watch Signage	196.31	*
Amazon	Speed Watch Hi-viz	66.89	*
Amazon	Speed Watch Hi-viz	34.44	*
Amazon	Telephones	41.24	31
	TOTAL	365.60	
*To be paid out of PCC Funding			

8. **Financial Report and Bank Reconciliation**

It was **resolved** to accept the Financial Report and Reserves Report. Clerk to investigate moving income against budgeted items in Scribe. Cllr K Austin signed the June bank reconciliation.

9. **To consider moving towards budgeting on a rolling 3-year basis as per current practice (Cllr K Austin)**

It was **resolved** that the Clerk investigate training.

10. **Welbeck Street Recreation Ground**

Cllr T Munro reported on an issue with the toddler swing frame lifting from the ground on Friday and was grateful to the Clerical Assistant for taping-off the area on Saturday morning. The Clerk had contacted Sutcliffe by telephone and having sought her agreement first Cllr T Munro also spoke to them in her presence to express his frustration at non-completion of outstanding issues and their inability to oversee their contractors. It was noted that individual councillors have no authority to act on behalf of the Parish Council unless by prior agreement.

Sutcliffe sent a response this evening with an update on the MUGA surface and swing repairs. It was **resolved** to request a specification for repairs, the guarantee period and request that they withdraw WPC's case study and refrain from using it as part of their marketing material.

11. **Community Orchard**

The Orchard has not yet been signed over to WPC and BDC have given assurances that they will carry out the required management in the interim. A draft lease was received this evening and it was **resolved** that councillors read the document and feedback any comments to the Clerk to be considered at the September meeting prior to seeking legal advice.

Cllr T Munro advised about an email he has received from a resident regarding the state of the orchard, presence of grass snakes and rats, 4 of which he has shot, and a pile of rubble. Environmental Health have visited the site and responded.

Some issues were raised with the update on the Parish Orchard in the July Newsletter.

12. **Allotments**

A meeting of the Allotments Working Group to be arranged as soon as possible.

13. **Correspondence**

It was **resolved** to deal with correspondence as follows: -

- 13.1. DALC Newsletter – The 2023 Excellence Awards were noted. Item 5 using Clear Utility Solutions to be considered at renewal. Item 7 Biodiversity, to be discussed by the Climate Change Group.
- 13.2. D-Day 80th Anniversary – WPC to participate and request Tarmac to arrange for the beacon to be assembled for 6.6.24.
- 13.3. BDC – Nuisance Vehicle Public Spaces Protection Order Consultation – people are encouraged to complete this online consultation. BDC to be asked whether they have spoken to Forest England regarding the destruction of the SSSI in Whitwell Wood by quads/motorbikes.

Correspondence Not Listed

- 13.4. BDC, Planning issue 3 Hangar Hill – noted.
- 13.5. BDC, Election of Chair of BDC and availability to attend functions – noted.

14. **Planning Matters** – Cllr T Munro declared an interest in this matter and took no part in decision making.

It was **resolved** to deal with planning matters as follows: -

- 14.1. 23/00326/TPO – To fell T1 Sycamore, 14 Station Road S80 4RS - No objections subject to stipulating the planting of replacement trees, with this being rigorously enforced.
- 14.2. 23/00330/FUL – Decking area to rear elevation, 33 Doles Lane S80 4SN – No objections.
- 14.3. 23/00335/FUL – Single Storey Extension and Garage Conversion, 32 Hangar Hill S80 4SD – No objections subject to adherence with conservation rules.
- 14.4. 23/03459/SNN – No objections.

Planning not Listed:-

- 14.5. 23/00363/FUL – Retrospective Planning for Creation of off-street Parking and retention of fence, 9 Longhurst View S80 4QW – No objections.

15. **Progress Reports**

- 15.1. **Playscheme** – Playscheme has been promoted by the primary school and at Whitwell gala. A staff meeting will be held tomorrow evening.

16. **Date of Next Meeting**

The next meeting will be held on Wednesday 13 September 2023 at 7.00 pm. Apologies in advance were noted.

17. Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session)

17.1. A MOP agreed with the actions taken with the recreation ground equipment.

2 MOP left at 20:34

18. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

18.1. To consider working towards submitting a full application to the Government's Community Ownership Fund

It was **resolved** to investigate funding for a feasibility study.

18.2. The Clerk informed the council of staff issues.

There being no further business the Chairman declared the meeting closed at 20:50.

Signed (Chairman)

Date

List of Resolutions

40/2023-24 To delete “and an idea of a plan WPC should follow to contribute to alleviating issues of climate change”. It was then **resolved** that the minutes of the meeting held on 14 June 2023 be approved and duly signed by the Chairman.

41/2023-24 It was **resolved** to approve the accounts for payment.

42/2023-24 It was **resolved** that the Clerk investigate training for forward budgeting.

43/2023-24 It was **resolved** to request a specification for repairs from Sutcliffe, the guarantee period and request that they withdraw WPC’s case study and refrain from using it as part of their marketing material.

44/2023-24 It was **resolved** that councillors read the draft Orchard lease and feedback any comments to the Clerk to be considered at the September meeting prior to seeking legal advice.

45/2023-24 It was **resolved** to deal with **Correspondence** as follows: -

- DALC Newsletter – The 2023 Excellence Awards were noted. Item 5 using Clear Utility Solutions to be considered at renewal. Item 7 Biodiversity, to be discussed by the Climate Change Group.
- D-Day 80th Anniversary – WPC to participate and request Tarmac to arrange for the beacon to be assembled for 6.6.24.
- BDC – Nuisance Vehicle Public Spaces Protection Order Consultation – people are encouraged to complete this online consultation. BDC to be asked whether they have spoken to Forest England regarding the destruction of the SSSI in Whitwell Wood by quads/motorbikes.

Correspondence Not Listed

- BDC, Planning issue 3 Hangar Hill – noted.
- BDC, Election of Chair of BDC and availability to attend functions – noted.

46/2023-24 It was **resolved** to deal with **Planning** matters as follows: -

- 23/00326/TPO – To fell T1 Sycamore, 14 Station Road S80 4RS - No objections subject to stipulating the planting of replacement trees, with this being rigorously enforced.
- 23/00330/FUL – Decking area to rear elevation, 33 Doles Lane S80 4SN – No objections.
- 23/00335/FUL – Single Storey Extension and Garage Conversion, 32 Hangar Hill S80 4SD – No objections subject to adherence with conservation rules.
- 23/03459/SNN – No objections.

Planning not Listed:-

- 23/00363/FUL – Retrospective Planning for Creation of off-street Parking and retention of fence, 9 Longhurst View S80 4QW – No objections.

47/2023-24 It was resolved to investigate funding for a feasibility study from the Government’s Community Ownership Fund.

Abbreviations Used:

BDC – Bolsover District Council

CLLR – Councillor

DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

MOP – Member of Public

PC – Police Constable

PCC – Police & Crime Commissioner

STWA – Severn Trent Water Authority

TCON – Tree in a Conservation Area

TPO – Tree Protection Order

WCC – Whitwell Community Centre

WPC – Whitwell Parish Council