

WHITWELL PARISH COUNCIL
Minutes of a Meeting of the Council
Held at 19:00 on Wednesday 12 January 2022

Present:

Councillor T Munro (Chair)	Councillor K Austin	Councillor D Ellis
Councillor H Green	Councillor S Maiden	Councillor F Raspin
Councillor J Raspin	Councillor L Roberts	
County Councillor M Yates	PCC A Foster	Stephen Powell
PC Foster & PCSO Gelsthorpe	1 Member of Public	

1. **To receive and Accept Apologies for Absence** – None.
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** – Cllr K Austin declared an interest in item 13.2.
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** – None.
4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session). It was agreed that police matters were dealt with first.
 - 4.1. **Members of the Parish Council and public to raise matters of importance with the police**

New PC Caley Sinfield informed the meeting that she is the SNT Officer for Whitwell and looks forward to working with the parish and having a presence in the area. She will also be aided by PCSO Simon Galley. She has been made aware of village issues including speeding, youth ASB, off-road vehicles, parking, thefts from motor vehicles. She hopes to address these issues going forward and encourages the council/public to inform the police of issues by reporting them on the 101 number or online and she left her work email address, to be shared with councillors.

The following issues were raised: -

 - 4.1.1. Which area does PC Sinfield's beat encompass? PC Sinfield informed that her beat covers NE10 which is Whitwell, being her priority, but it may be necessary for her to help surrounding areas in emergencies. Likewise there are patrol cars around the area if required to help out in Whitwell.
 - 4.1.2. Enquiry as to whether PC Harrison is on the road to recovery, which was confirmed, and the parish council wished him continued good health and all the best for the future.

PC Sinfield & PCSO Gelsthorpe left at 19:10
 - 4.2. **Police & Crime Commissioner Angelique Foster in attendance to speak about plans for improving policing in the NE corner of the County**

Angelique introduced herself and her assistant Stephen Powell, and was happy to attend Whitwell, being one of the first Parish Councils to invite her and she intends to set up meetings with parish councils. She has a strategic role to set priorities and the budget for the whole of Derbyshire and be a voice for residents. She holds the Chief Constable(CC) accountable for an effective, robust and efficient service. Her police and crime plan is available on the website and has 6 priorities: strong local policing; stronger communication with stakeholders - MOP, councils and partnership working on issues such as community speedwatch and an improved 999 service; rural crime; neighbourhood crime and policing; victim support and safeguarding; road safety; driving efficiencies so that savings can be used to improve services. She is currently consulting on the policing part of the council tax precept for 2022/23 and is working on an engagement charter for better communication.

The following issues were raised:-

- 4.2.1. The parish council tried to arrange a community speedwatch several years ago but there has been no progress since and gathering of evidence is required to determine whether there is a speeding issue. Angelique advised to work with the local SNT, gather volunteers ready for training which could be funded from road safety funding available at the end of March, together with a speed gun and PPE. Evidence would then be available for the local SNT for education/enforcement purposes for CREST and the police.
- 4.2.2. Being in the far NE of Derbyshire, if there is a cut in service Whitwell rapidly loses out and it takes a long time for the service to return. It is hoped that Whitwell can keep its two new officers for a substantial amount of time and that they are only taken away in emergencies. Angelique informed that there are less officers in the north than the south based on risks/crimes for local teams as well as response units but the CC has plans to widen police numbers to have more presence in the area.
- 4.2.3. Enquiry as to whether Stephen was able to provide a brief description of how a community speedwatch works for the next parish newsletter and he replied that he would liaise with the Clerk.
- 4.2.4. It is good to see two police officers at tonight's meeting and it was hoped to have assurances that it continues, gives some stability and they get to know the area. It was noted regarding local council tax, that the police budget is generally the highest % rise yet we have received a decline in service provision in this area. Angelique said the numbers of police will make a difference together with stronger communication and partnership working such as neighbourhood watch, working with the local police. Ensuring the CC is aware of the issues for residents is key. There is also a lot of background police work taking place to ensure safer communities.
- 4.2.5. One of the big issues is illegal parking, especially as Whitwell has a relatively large number of double-yellow lines. With a change in legislation 7-8 years ago taking the prosecution of illegal parking out of the hands of the police, resulting in the village receiving little enforcement reportedly due to not having a paid parking car park. Is this a country-wide concern and are there plans to bring the issue back to the police? Angelique personally thought parking enforcement was better with the council, with the police enforcing dangerous parking, but it is frustrating that the police can only enforce if they witness a vehicle driving on the pavement not when a car is parked, but they now issue warning letters regarding inconsiderate parking. NEDDC are doubling their effort, but there are more cars and it is more about management.
- 4.2.6. Enquiry as to whether the police communicate with the local authority. Angelique informed that sharing of information with the local SNT is now happening and she can send information to the local SNT to share. She asked if the County Councillor can liaise with Highways regarding enforcement of double yellow lines.

PCC Foster and S Powell left at 19:46

4.3. Members of the Parish Council and the public to raise matters of importance with the **County Councillor** - Cllr M Yates reported on the following:-

A planning meeting he attended where the delayed application for reclamation of the former Whitwell Colliery site was discussed and should be determined at the next meeting. Street lights reported on Butt Hill, Doles Lane, outside WCC, War Memorial (completed), Hennemoor Lane. He has now submitted a request for white lines on Mason Street. Road closure on High Street 26 Jan-4 Feb, replacement of pavement on Petre Moor, replacement of light columns at Whitwell Common. Pavement on Butt Hill. Clearing of gullies on corner of Hangar Hill/Welbeck Street.

The following issues were raised: -

- 4.3.1. Concern regarding the High Street road closure and length of time for diversion of high-sided vehicles which has potential to cause accidents, and why have they not been diverted to the A57? The closure sign also states until 4 January not 4 February.
- 4.3.2. Enquiry as to why High Street is being resurfaced again. Response that it is pavement and road surfacing.
- 4.3.3. Enquiry about funding for replacement of the removed holly bush at the side of the A619.
- 4.3.4. MOP raised concern about their granddaughter not qualifying for a free school bus pass – Cllr Yates would meet with them to pursue the issue.
- 4.3.5. Enquiry as to progress with parking issues at the end of New Street. Further contact to be made with DCC’s Project Engineer, Traffic & Safety Service.
- 4.3.6. Cllr Yates was asked about the position with DCC’s head lease which has now expired and DCC’s proposal for the site. Clerk to make further contact with DCC and Welbeck Estates and copy in Cllr Yates.

4.4. Members of the public to raise matters of importance with the Councillors present
District Council

- 4.4.1. MOP raised concern regarding about a relative not being considered for housing due to being single and working. Cllr T Munro will help them complete the documentation.
- 4.4.2. Branches from a tree on Hangar Hill are over the zebra crossing. Cllr Munro has reported.

Parish Council

No issues raised.

5. **To consider for approval the Minutes of the Meeting of the Parish Council held on 8 December 2021**
 It was **resolved** that the minutes of the meeting held on 8 December 2021 be approved and duly signed by the Chairman.

1 MOP left at 20:21

6. **To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 8 December 2021**

- Item 4.1 - Cllr T Munro reported that he had observed tree planting at Fox Green, Creswell.
- Item 4.1 – Cllr Maiden noted that there is a subtle difference regarding the concept as the biodiversity we are after lives in a fruit orchard.
- Item 4.4.1 – Footpath from Holmefield Road to Welbeck Street Rec will received some remedial action.
- Item 4.4.2 – Response received from DCC received regarding provision of bus shelters, which they will investigate over the next 2 months and inform us what options are available. Cllr Yates advised to contact Scarcliffe PC who have just erected 4. MOP who raised the issue to be informed of response received.
- Item 14.2 – Response from DCC noted regarding their new charge for objects in the highway.

7. **Accounts for Approval and Payment** – It was **resolved** to approve the following accounts for payment: -

Direct Bank Payments to be Authorised			
Payee	Goods/Services	Amount	Budget
Whitwell Community Centre	Training Buffet	144.00	2W
Whitwell Community Centre	Photocopier Rental Jan-Mar 2022	208.80	2T
Whitwell Community Centre	Waste Bin Oct-Dec 21	203.42	5J
Whitwell Community Centre	Repairs	45.00	5J
Bolsover District Council	Annual Insurance Premium	25.00	2U
Thorpes Building Supplies	Repairs	6.30	5J
	TOTAL	632.52	
Credit Card Payments			

Microsoft	Microsoft (Office 365) x 2	22.56	2Y
Co-operative Bank	Card Fee	2.00	2C
Stoneacre	Van Service	148.90	2P2
	TOTAL	173.46	

8. Financial Reports and Bank Reconciliation

The Clerk informed that there will be no council tax referendum principles for town and parish councils in 2022/23. It was **resolved** to accept the Financial Report. Clerk to check possibility of showing cemetery totals in the financial report. Cllr H Green signed the December bank reconciliation.

9. To Consider the Appointment of an Internal Auditor for 2022

It was **resolved** to appoint John Marriott from the DALC Internal Auditor list. DALC to be informed of feedback from auditors on the current list and whether additional information could be provided.

10. Welbeck Street Recreation Ground Funding

Clerk to complete paperwork for the successful Veolia funding bid. The Chairman completed the second contact details form. For evaluation of the decision to appoint the contractor, following a thorough tender process the preferred contractor designed to the specification therefore fulfilling the remit, other factors were quality of equipment, availability of spare parts/maintenance, aftercare. It was noted that the outcome of the Viridor bid should be known by 22 January 2022.

11. To Consider Inviting Residents and/or Community Groups to Become Part of an Ongoing Group to Plan Activities & Events to Celebrate the Queen's Platinum Jubilee (Cllr T Munro)

Information had been emailed to councillors and response noted. WCC are already thinking about how they can link into the celebrations. It was **resolved** that councillors view the Government website on the Queen's Platinum Jubilee and research other sites for ideas, particularly being part of the beacon process so that a site can be considered and consider a proposal for the budget meeting and to contact Cllr T Munro if they wish to meet during the last week of January.

12. Correspondence - It was resolved to deal with correspondence as follows: -

- 12.1. BDC – Precept Requirements – noted.
- 12.2. DALC - Newsletters December 2021(3) & January 2022(1) – noted.
- 12.3. PCC – Proposals for the policing part of the council tax precept for 2022/23 – noted.
- 12.4. BDC – Robin Hood Line Community Rail Partnership request for annual funding – noted, to be considered at budget setting.
- 12.5. East Midlands Railway – Changes to off-peak services on the Robin Hood Line from May 2022 – Enquire as to whether now that it is easier to travel to Sheffield via Worksop for work, has this been publicised and how can people use services if the train does not stop?
- 12.6. Whitwell & District WI – Request to plant a WI rose bush (inspiration) and name plaque in the Community Centre garden – WPC agrees in principle and will pass the request to the WCC Management Committee.
- 12.7. BDC – Extreme Wheels Sessions 2022 – agreed to participate in the full school holiday programme 10 week sessions at a cost of £2950.

Correspondence not Listed

- 12.8. DALC – Newsletter January 2022(2) – Noted
- 12.9. Spire Pest Control – Due to a large rat infestation and destruction of crops, it was agreed that a controlled shoot takes place at the Bakestone Moor allotment site under PHS (Public Health & Safety) subject to insurance cover in place, protection of plots and assurance that pellets do not leave the site. Plot holders and nearby residents to be informed.

13. **Planning Matters** – Cllr T Munro declared an interest in this matter and took no part in decision making. It was **resolved** to deal with planning matters as follows: -
- 13.1. 21/00739/FUL – Extension of retaining wall, Castle Hill Farm, Walls Lane, Whitwell Common – no objections
 - 13.2. 21/00751/FUL – Proposed erection of a two-storey side extension and change from brickwork to render finish, 28 Fox Road, Whitwell S80 4SA – no objections
 - 13.3. 22/00002/FUL – First floor extension & alterations (alternative scheme with glazed gable), Claylands Farm, Claylands Road, Whitwell – no objections subject to in-keeping within the conservation area.

Planning not Listed

- 13.4. 22/00011/TCON – T1 Yew reduce the crown volume by pruning back all branches evenly 1-1.5 metres T2 Yew prune back all canopy branches by 1-1.5 metres from the end, on the north west and south sides, Manor House, 15 High Street – no objections.

14. **Progress Reports** - None.

15. **Date of Next Meeting**

The next meeting will be held on Wednesday 9 February 2022 at 7.00 pm.

The precept meeting will be held on Wednesday 2 February 2022 at 7.00 pm.

16. **Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session)**

Cllr M Yates commented that it was good to see the police at the meeting and he hoped they would run a similar event in Whitwell as the “cuppa with a copper” event held in Creswell. He was also happy to hear the PCC wanted to improve communication with parish councils being invited to regular meetings. He also informed that DCC may be able to offer some funding for a community speedwatch. He thought a gas beacon was a good idea for the Queen’s Platinum Jubilee. He will be attending the Burns Night event. He liked the idea of the WI planting a rose bush. He informed of a cloud based CCTV system in Clowne and encouraged WPC to consider a similar system to possibly consider for funding in 2023. He always enjoys attending WPC meetings.

Cllr M Yates left at 21:20

17. **To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

- 17.1. Two applications had been received for the Handyperson vacancy which did not meet the advertised criteria. It was **resolved** that Cllrs F Raspin, J Raspin and the Clerk review the job description/title and person specification and take a proposal to the budget meeting.
- 17.2. The item for spending on a training buffet was raised.
- 17.3. Clerk to appoint Chris Moses to carry out a job evaluation of post held by employee no 130.
- 17.4. Letter of resignation received and accepted from employee no 8. Clerk to write a letter thanking them for their service and dedication to WCC and WPC. Clerk to speak to their manager to check the job description is still applicable and appoint Chris Moses to carry out a job evaluation.

There being no further business the Chairman declared the meeting closed at 22:15.

Signed (Chairman)

Date

List of Resolutions

96/2021-22 It was **resolved** that the minutes of the meeting held on 8 December 2021 be approved and duly signed by the Chairman.

97/2021-22 It was **resolved** to approve the accounts for payment.

98/2021-22 It was **resolved** accept the Financial Report. Clerk to check possibility of showing cemetery total income in the financial report. The bank reconciliation for December to be signed by Cllr H Green

99/2021-22 It was **resolved** to appoint John Marriott from the DALC Internal Auditor list. DALC to be informed of feedback from auditors on the current list and whether additional information could be provided.

100/2021-22 It was **resolved** that councillors view the Government website on the Queen's Platinum Jubilee and research other sites for ideas, particularly being part of the beacon process so that a site can be considered and consider a proposal for the budget meeting and to contact Cllr T Munro if they wish to meet during the last week of January.

101/2021-22 It was **resolved** to deal with correspondence as follows: -

- BDC – Precept Requirements – noted.
- DALC - Newsletters December 2021(3) & January 2022(1) – noted.
- PCC – Proposals for the policing part of the council tax precept for 2022/23 – noted.
- BDC – Robin Hood Line Community Rail Partnership request for annual funding – noted, to be considered at budget setting.
- East Midlands Railway – Changes to off-peak services on the Robin Hood Line from May 2022 – Enquire as to whether now it is now easier to travel to Sheffield via Worksop for work, has this been publicised and how can people use services if the train does not stop?
- Whitwell & District WI – Request to plant a WI rose bush (inspiration) and name plaque in the Community Centre garden – WPC agrees in principle and will pass the request to the WCC Management Committee.
- BDC – Extreme Wheels Sessions 2022 – agreed to participate in the full school holiday programme 10 week sessions at a cost of £2950.

Correspondence not Listed

- DALC – Newsletter January 2022(2) – Noted
- Spire Pest Control – Due to a large rat infestation and destruction of crops, it was agreed that a controlled shoot takes place at the Bakestone Moor allotment site under PHS (Public Health & Safety) also subject to insurance cover in place, protection of plots and assurance that pellets do not leave the site. Plot holders and nearby residents to be informed.

102/2021-22 It was **resolved** to deal with planning matters as follows: -

- 21/00739/FUL – Extension of retaining wall, Castle Hill Farm, Walls Lane, Whitwell Common – no objections
- 21/00751/FUL – Proposed erection of a two-storey side extension and change from brickwork to render finish, 28 Fox Road, Whitwell S80 4SA – no objections
- 22/00002/FUL – First floor extension & alterations (alternative scheme with glazed gable), Claylands Farm, Claylands Road, Whitwell – no objections subject to being in-keeping within the conservation area.

Planning not Listed

- 22/00011/TCON – T1 Yew reduce the crown volume by pruning back all branches evenly 1-1.5 metres T2 Yew prune back all canopy branches by 1-1.5 metres from the end, on the north west and south sides, Manor House, 15 High Street – no objections.

Abbreviations Used:

AGAR – Annual Governance & Accountability Review
ASB – Anti-social behaviour

BDC – Bolsover District Council
BILD – Buildings, Infrastructure, Leisure, Developments
CLLR – Councillor
DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
EMR – East Midlands Railway
FIT – Fields in Trust
SNT – Safer Neighbourhood Team
FP – Footpath
H&BPC – Hodthorpe & Belph Parish Council
LGPS – Local Government Pension Scheme

MMA – Minor Maintenance Allowance
CREST Casualty Reduction Enforcement Support
MOP – Member of Public
PC – Police Constable
PCC – Police & Crime Commissioner
PIMS – Playground Insp. & Maintenance Service
PPE – Personal Protective Equipment
PROW – Public Right of Way

SO – Standing Order
STWA – Severn Trent Water Authority
WCC – Whitwell Community Centre
WPC – Whitwell Parish Council