

WHITWELL PARISH COUNCIL
Minutes of the Meeting of the Council
Held at 19:00 on Wednesday 11 October 2023

Present:

Councillor T Munro (Chair)

Councillor K Austin

Councillor H Green

Councillor D Munro

Councillor F Raspin

Councillor J Raspin

Councillor P Roberts

In attendance: PC D Short PCSO S Galley 1 MOP

1. **To receive and Accept Apologies for Absence** – Apologies were received and accepted from Cllr S Maiden.
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** – None.
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** – None.
4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).
 - 4.1. **Members of the Parish Council and public to raise matters of importance with the police**

PC Daniel Short introduced himself as the new PC for Whitwell and provided a crime report for September. PCSO Simon Galley reported on parking issues outside the school and the mini-police project. The Police were thanked for bringing the mini-police project to Whitwell. The following issues were raised: -

 - 4.1.1. Clarification on enforcement for parking on double-yellow lines – the Police can only enforce dangerous parking and total obstructions and traffic wardens can issue parking tickets.

PC Short & PCSO Galley left at 19:19
 - 4.2. **Members of the Parish Council and the public to raise matters of importance with the County Councillor** -

Cllr M Yates sent his apologies. The following issues were raised: -

 - 4.2.1. Several lamps not working on Welbeck Street have been reported; when are they going to be replaced?
 - 4.3. **Members of the public to raise matters of importance with the Councillors present**

District Council – Cllr T Munro was delighted to report that BDC are working very hard for the benefit of residents. He also reported that only 5% of District/Metropolitan/Borough Councils completed their audits by the deadline.

The following issues were raised: -

 - 4.3.1. Thanks to be passed on to BDC for supporting small businesses with the Business in Bolsover Scheme which is very useful and well run.

Parish Council – None.
5. **To consider for approval the Minutes of the Meeting of the Parish Council held on 13 September 2023**

It was **resolved** that the minutes of the meeting held on 13 September 2023 be approved and duly signed by the Chairman.
6. **To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 13 September 2023**

Item 4.2 – It was noted that the £2 cap on bus fares has been extended to November.

Item 4.2.1 – A drop kerb would be installed on Butt Hill when funding is available, in the meantime a resident would ensure that their drop kerb is kept clear in case of emergency access.

Item 16 – The tap on Mill Lane has been scheduled for replacement – Clerk to check this has been completed to comply with the Water Supply (Water Fittings) Regulations 1999 and that other taps also comply.

7. **Accounts for Approval and Payment** – It was **resolved** to approve the following accounts for payment: -

Direct Bank Payments to be Authorised			
Payee	Goods/Services	Amount	Budget
Whitwell Community Centre	WPC Waste Bin collection	203.42	63
Whitwell Community Centre	Photocopier Rental	95.88	39
Whitwell Community Centre	Repairs	16	63
Thorpes Building Supplies	Repairs	13.96	63
Mole Country Stores	Repairs	45.69	63
Life Publications	Newsletter Distribution	151.20	33
PKF Littlejohn	External Audit	1638.00	19
DCC	School Letting fee for Playscheme x2	710.22	37
	TOTAL	2874.37	
Credit Card Payments			
Co-operative Bank	Card Fee	2.00	20
Microsoft	Microsoft (Office 365 x 2)	24.72	45
Microsoft	Cllr gov.uk emails x 8	56.64	45
Freethought	Whitwell-pc.gov.uk	35.00	45
	TOTAL	118.36	

8. **Financial Report and Bank Reconciliation**

It was **resolved** to accept the Financial Report and it was noted that the increase in the General Reserve on the Reserves Report was due to receipt of the 2nd precept payment. Cllr K Austin signed the September bank reconciliation.

9. **Conclusion of Audit – to accept the External Auditor Report and Certificate for the year ended 31 March 2023**

It was **resolved** to accept the External Auditor Report and Certificate for the year ended 31 March 2023 and the Clerk was thanked for her due diligence.

10. **To consider the Annual Play Inspection Report for Bakestone Moor Recreation Ground**

It was **resolved** that most items on the report can be addressed by the Handymen and others by BDC or external contractors. It was noted that there seems to have been some changes in regulations since installation of the skatepark, but no remedial action recommended for those items highlighted.

11. **To consider Hanging Basket Provision in 2024 (Cllr J Raspin)**

It was **resolved** to obtain three quotations for hanging basket suppliers to be considered at the November meeting, and there would be no charge in 2024 to sponsors of this year's baskets.

12. **Welbeck Street Recreation Ground**

There had yet been no response from the contractor. Remediation works to the MUGA surface were still outstanding and WPC's case study was still on the contractors' website.

Provision of CCTV is being considered by the Scout & Guides Group which would extend to the recreation ground and the Clerk had applied for funding. Cllr K Austin reported that Openreach may have to dig a trench for ducting when broadband installation is arranged.

13. **Whitwell Common Recreation Ground Consultation Document**

It was **resolved** to change item 9 to invite further comments and that the document be hand delivered to each property.

14. **Community Orchard Progress & Draft Lease**

BDC's Legal Department is currently considering feedback on the draft lease. It was **resolved** to contact BDC to request a response for the November meeting.

Cllr J Raspin reported on progress with weeding/mulching over the last 6 weeks. A final session will be arranged this year on arrival of further mulch.

15. **Allotments**

Site visits by the Allotments Working Group to be arranged for the end of November.

Cllr K Austin suggested options for water harvesting and he and the Clerk had obtained information/costs for black IBCs (intermediate bulk containers). A report to be provided for the November meeting.

16. **Correspondence**

It was **resolved** to deal with correspondence as follows: -

- 16.1. DALC October Newsletter – Noted.
- 16.2. Cornerstone – Proposed base station upgrade at Trustseal – Noted.
- 16.3. Tarmac – Quarry Liaison Committee Minutes 14.9.23 – Noted.
- 16.4. BDC – Review of Polling Districts and Polling Places – Noted

Correspondence not listed: -

- 16.5. Cara Restaurants Ltd – To be thanked for their response, informed of WPC's regular litter picking sessions and that WPC would like to join in with them. Areas identified: Whitwell Common to Cemetery, Spring Hill, from Belph along Station Road to The Square, Whitwell Wood layby and the Whitwell Common bend (A619).
- 16.6. Tarmac – Suggest they contact BDC Planning Dept regarding installation of the beacon.
- 16.7. DCC – to be discussed in confidential items.
- 16.8. Resident – weed spraying & nuisance vehicles – Cllr T Munro has contacted BDC about the weed spraying and the issue is being pursued. The nuisance vehicle issue was reported to the Police.
- 16.9. Resident – clearance work by them – Clerk had arranged for further maintenance to be undertaken and Cllr T Munro thanks the Handymen for carrying that out; he will also visit the resident.

17. **Planning Matters –**

Cllr T Munro declared an interest and took no part in decision making.

It was **resolved** to deal with planning matters as follows: -

- 17.1. 23/00466/VAR – Variation of condition 1 (approved drawings) of 22/00156/VAR, substitution of House Type on Plot 16 (drawing no. 20-12-200 Rev 03), land along Railway NE of Southfield Lane – no objections
- 17.2. 23/00361/FUL – Demolish existing porch and re-build new porch, new drop kerb to road and form hardstanding, demolish existing rear single storey and build new single storey rear extension, 13 Scotland Street S80 4RG – No objections, subject to adherence to conservation rules.

Planning not Listed: -

- 17.3. 23/00515/FUL – Erection of bungalow, garage block Station Road – No objections

1 MOP left at 20:21

18. **Progress Reports**

18.1. **Playscheme** – A Playscheme Committee meeting had been held on 14 September when the possibility of increasing fees had been discussed. The playscheme report would be forwarded to the council.

19. **Date of Next Meeting**

The next meeting will be held on Wednesday 8 November 2023 at 7.00 pm.

20. **Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session) - None.**

21. **To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

21.1. **Community Ownership Fund (COF) Update**

Contents of the email from Cllr S Spencer were noted.

The current COF deadline was 11 October 2023 - a definitive response from the site owner is still awaited.

There being no further business the Chairman declared the meeting closed at 20:32.

Signed (Chairman)

Date

Abbreviations Used:

ASB – Anti-social Behaviour
BDC – Bolsover District Council
CLLR – Councillor
DALC – Derbyshire Association of Local Councils
DCC – Derbyshire County Council
MOP – Member of Public
PC – Police Constable
PCSO – Police Community Support Officer
RAAC – Reinforced Autoclaved Aerated Concrete

NE – Northeast
PCC – Police & Crime Commissioner
STWA – Severn Trent Water Authority
TCON – Tree in a Conservation Area
TPO – Tree Protection Order
WCC – Whitwell Community Centre
WPC – Whitwell Parish Council
MUGA – Multi-use Games Area
CCTV – Closed-circuit Television

List of Resolutions

60/2023-24 It was **resolved** that the minutes of the meeting held on 13 September 2023 be approved and duly signed by the Chairman.

61/2023-24 It was **resolved** to approve the accounts for payment.

62/2023-24 It was **resolved** to accept the financial report and Cllr K Austin to sign the September Bank Reconciliation.

63/2023-24 It was **resolved** to accept the External Auditor Report and Certificate for the year ended 31 March 2023 and thank the Clerk for her due diligence.

64/2023-24 It was **resolved** that items on the Annual Play Inspection Report for Bakestone Moor are addressed by the Handymen, BDC or external contractors where required.

65/2023-24 It was **resolved** to obtain three quotations for hanging basket suppliers to be considered at the November meeting, and there would be no charge in 2024 to sponsors of this year's baskets.

66/2023-24 It was **resolved** to change item 9 in the Whitwell Common Consultation document to "invite further comments" and that the document be hand delivered to each property.

67/2023-24 It was **resolved** to contact BDC to request a response on the draft Orcharfd lease for the November meeting.

68/2023-24 It was **resolved** to deal with correspondence as follows: -

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- Cornerstone – Proposed base station upgrade at Trustseal – Noted.
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