

**WHITWELL PARISH COUNCIL**  
**Minutes of a Meeting of the Council**  
**Held at 19:00 on Wednesday 11 January 2023**

**Present:**

Councillor T Munro (Chair)

Councillor K Austin

Councillor D Ellis

Councillor S Maiden

Councillor F Raspin

Councillor J Raspin

Councillor L Roberts

**In Attendance:**

2 Members of Public

1. **To receive and Accept Apologies for Absence – None.**
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed – None**
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting) – None.**

4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).

The Chair thanked those involved in planting the new oak tree on the Village Green and raised concern about an anonymous notice fixed onto the tree guard. A report will be included in the newsletter.

- 4.1. Members of the Parish Council and public to raise matters of importance with the police

No police were present but a report was noted. Clerk to acquire cost of speed guns for funding bid and enquire about available funding for ANPR cameras. The following issues were raised:-

4.1.1 Residents being disturbed during a police raid at 4.00 am. Cllr T Munro reported residents' complaints due to disturbance to PC Sinfield. Clerk to inform PC Sinfield that residents are feeling unsafe.

4.1.2 Statement to be requested from Derbyshire Chief Constable giving clarification on recent major incident, details of which were posted by the police onto social media cc PCC.

- 4.2. Members of the Parish Council and the public to raise matters of importance with the **County**

**Councillor** - Cllr M Yates was not present. The following issues were raised:-

4.2.1 East Midlands Devolution Deal – information given to those present.

4.2.2 Proposed parking restrictions. Cllr Yates to arrange a walk around the village to try to identify additional parking areas.

4.2.3 Whitwell Community Centre sub-lease – Cllr Yates to be asked to pursue this matter and Welbeck Estates to be informed that WPC wish to negotiate with them.

- 4.3. Members of the public to raise matters of importance with the Councillors present

**District Council**

4.3.1. BDC is forming a new company whose aim will be to increase council house stock for rental by purchasing properties and building new housing on identified land in the district.

4.3.2. Three trees will be planted tomorrow at 11.00 am at The Arc as part of The Queen's Jubilee Green Canopy, together with an additional 8 fruit bearing trees.

4.3.3. Bolsover's Woodland Project is progressing with further hedge planting at Whitwell's Community Orchard arranged for this Saturday at 10.00 am. Councillors, the WI and some scouts will be involved, and other volunteers have been requested. Planting of fruit trees will be carried out on 22 February 2023.

## Parish Council

4.3.4. Ideas to identify parking areas, with school parking being a major issue – one idea was that DCC considers creating parking bays. Parents have been advised that they can use the Holmefield Arm's car park. For village parking one idea was the green area on Hangar Hill.

5. **To consider for approval the Minutes of the Meeting of the Parish Council held on 14 December 2022**  
It was **resolved** that the minutes of the meeting held on 14 December 2022 be approved and duly signed by the Chairman.

6. **To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 14 December 2022**

Item 4.3.1 – Plan and guestimate of costs for landscaping Welbeck Street Rec. not yet received.

Item 4.3.2 – Possible formation of a community group will be advertised in the next newsletter.

Item 10 – Revised draft Heads of Term for the Community Orchard received and noted.

Item 13 – Application to PCC's fund for speed watch equipment pending.

Item 16.1 – Response received from Welbeck Estates regarding the WCC lease.

Item 16.3 – Cllr T Munro thanked the Clerk, Clerical Assistant and Cllr J Raspin and himself who provided information for the newsletter which will be completed by the end of this week. The deadline date for production of the May newsletter to be set for the end of the second week of April.

7. **Accounts for Approval and Payment – It was resolved** to approve the following accounts for payment: -

<b>Direct Bank Payments to be Authorised</b>			
<b>Payee</b>	<b>Goods/Services</b>	<b>Amount</b>	<b>Budget</b>
Whitwell Community Centre	Training Buffet	150.00	43
Whitwell Community Centre	Photocopier Rental Jan-Mar 2022	95.88	39
Whitwell Community Centre	Waste Bin Oct-Dec 2022	203.42	63
Whitwell Community Centre	Repairs	45.00	63
Turner Hire & Sales	PPE	5.00	59
	<b>TOTAL</b>	<b>499.30</b>	
<b>Credit Card Payments</b>			
Amazon	Graffiti Cleaner	31.86	63
7 Core	Repairs	52.80	63
Microsoft	Microsoft (Office 365) x 2 users – 2 mths	22.56	45
Co-op Bank	Credit Card Fee – 2 months	2.00	20
	<b>TOTAL</b>	<b>109.22</b>	

8. **Financial Report and Bank Reconciliation**

It was **resolved** to accept the Financial Report. Cllr D Ellis signed the December bank reconciliation.

9. **To consider the Appointment of an Internal Auditor for 2023**

It was **resolved** to appoint John Marriott as Internal Auditor for 2023 at a cost of £190 (subject to no additional work required).

10. **Welbeck Street Recreation Ground, Project Update**

Clerk reported on completion of the MUGA, installation of entrance matting and signage. Outstanding issues are extension of concrete plinths under benches for wheelchair access, replacement of fencing posts with rust on top, replacement of rusted fixings on the trim trail and quote for replacement dog park gate. Draft case study from Proludic agreed they can use when the project is signed-off.

The issue of water run-off from adjacent property is still not resolved – Clerk to make enquiries.

A local craftsman has contacted the scouts & guides group regarding running a workshop on a design for a new entrance gate.

**11. To consider petitioning electors on a community governance review (Cllr T Munro)**

Following the granting of outline planning permission for the development of the former Whitwell Colliery strategic site, which is designed with connectivity to the settlement of Whitwell. WPC intends to petition electors on a change to the current parish boundary. It was considered that a polite letter to H&BPC be sent informing them that due to the planned proposed developments south of the railway line WPC are looking towards investigating the possibility of a boundary review. Cllr T Munro provided a draft argument and requested councillors to contribute so that a final document can be considered at the February meeting.

**12. To consider essential tree works in The Rookery**

It was **resolved** to accept a quotation from Planterior for works to be carried out in the Rookery, subject to the relevant permissions, and the council following its own advice with regards to replacing trees cut down.

**13. Correspondence** – It was **resolved** to deal with correspondence as follows:-

13.1. DALC - Newsletter – Round-up of 2022 noted.

13.2. L'hoist UK Ltd – Staff Member – Condolences to be sent, remembering with affection the assistance he gave to WPC.

**14. Planning Matters** – Cllr T Munro declared an interest in this matter and took no part in decision making.

It was **resolved** to deal with planning matters as follows: -

14.1. 23/00010/TPO – To fell to ground level and grind out the stump (TPO BOL/22), 1 The Poplars, Whitwell S80 4TD – No objections, subject to TPO and planting of two trees elsewhere.

14.2. 22/00648/FUL – Proposed construction and use of equine menage for private use, The Dales, 21 Worksop Road, Whitwell Common – No objections, subject to the development not interfering with the two established hedgerows on the site.

**15. Progress Reports**

15.1. PC Liaison Meeting – Cllr T Munro reported on attendance of himself and Clerk. There was a presentation from BRAMM on memorial safety which advised that it is possible to test memorials ourselves. Parish Handymen to be asked to carry out hand tests.

15.2. Community Rail Partnership – Cllr T Munro gave an update on progress.

15.3. Bolsover Partnership – Cllr T Munro informed that the annual report was now on BDC's website.

15.4. Climate Change Working Group – Meeting arranged for 7.00 pm 15 March 2023.

15.5. WCC Lease – Clerk to enquire with DALC regarding any options in terms of recourse.

**16. Date of Next Meeting**

The next meeting of the Parish Council, will be held on Wednesday 8 February 2023 at 7.00 pm.

The Budget Meeting will be held on Wednesday 1 February 2023 at 7.00 pm.

**17. Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session)**

Some clarification given to members of public on development of the former Whitwell Colliery site.

2 MOP left at 20:55

18. To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

18.1. **Staff no 162 qualification achievement and contractual increase**

A contractual increase of 1 salary point was **resolved** following achievement of the Certificate of Higher Education in Community Governance awarded by the University of Leicester.

18.2. Response from landowner regarding potential land for extension to Whitwell Cemetery noted.

There being no further business the Chairman declared the meeting closed at 21:05.

Signed ..... (Chairman)

Date .....

**Abbreviations Used:**

AGAR – Annual Governance & Accountability Review

ASB – Anti-social behaviour

DET – Derbyshire Environmental Trust

BDC – Bolsover District Council

BILD – Buildings, Infrastructure, Leisure, Developments

CLLR – Councillor

CUP – Community Unity Project

CST – Community Safety Team

DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

EMR – East Midlands Railway

FIT – Fields in Trust

SNT – Safer Neighbourhood Team

FP – Footpath

H&BPC – Hodthorpe & Belph Parish Council

LGPS – Local Government Pension Scheme

NAS – National Allotment Society

MMA – Minor Maintenance Allowance

CREST Casualty Reduction Enforcement Support

MOP – Members of Public

PC – Police Constable

PCC – Police & Crime Commissioner

PCC – Parochial Church Council

CAN – Community Action Network

PIMS – Playground Insp. & Maintenance Service

PPE – Personal Protective Equipment

PROW – Public Right of Way

LSW – Louise Smalley Walk

SO – Standing Order

STWA – Severn Trent Water Authority

WCC – Whitwell Community Centre

WPC – Whitwell Parish Council

EHD – Environmental Health Department

## **List of Resolutions**

**79/2022-23** It was **resolved** that the minutes of the meeting held on 14 December 2022 be approved and duly signed by the Chairman.

**80/2022-23** It was **resolved** to approve the accounts for payment.

**81/2022-23** It was **resolved** to accept the Financial Report. Cllr D Ellis signed the December bank reconciliations.

**82/2022-23** It was **resolved** to appoint John Marriott as Internal Auditor for 2023 at a cost of £190 (subject to no additional work required).

**83/2022-23** It was **resolved** to accept a quotation from Planterior for works to be carried out in the Rookery, subject to the relevant permissions, and the council following its own advice to plant two further trees.

**84/2022-23** It was **resolved** to deal with correspondence as follows

- DALC December Newsletter – Round-up of 2022 noted.
- L'hoist UK Ltd – Staff Member – Condolences to be sent, remembering with affection the assistance he gave to WPC

**85/2022-23** It was **resolved** to deal with planning matters as follows: -

- 23/0000010/TPO – To fell to ground level and grind out the stump (TPO BOL/22), 1 The Poplars, Whitwell S80 4TD – No objections, subject to TPO and planting of two trees elsewhere.
- 22/00648/FUL – Proposed construction and use of equine menage for private use, The Dales, 21 Worksop Road, Whitwell Common – No objections, subject to the development not interfering with the two established hedgerows on site.

**86/2022-23** – It was **resolved** to award a contractual increase of 1 salary point to staff no. 162 following achievement of the Certificate of Higher Education in Community Governance awarded by the University of Leicester.