

WHITWELL PARISH COUNCIL
Minutes of a Meeting of the Council
Held at 19:00 on Wednesday 9 February 2022

Present:

Councillor T Munro (Chair)	Councillor K Austin	Councillor D Ellis
Councillor H Green	Councillor S Maiden	Councillor F Raspin
Councillor J Raspin	Councillor L Roberts	

1. **To receive and Accept Apologies for Absence** – None.
2. **To record declarations of personal and disclosable pecuniary interests from members on any items to be discussed** – None.
3. **To receive and approve requests for dispensations from members on matters in which they have a disclosable pecuniary interest (forms to be completed before the meeting)** – None.
4. **Public Participation Session** - to allow members of the public to speak to the meeting (no decisions can be made on any items raised in this session).
 - 4.1. Members of the Parish Council and public to raise matters of importance with the police
No Police were present. PCSO Galley had provided a report in which he informed that he had checked their systems for the previous 12 months and could not see any incidents relating to ASB/Damage on or around the Plantation other than the one in the Clerk's email. There was also an update on parking issues outside the school on Southfield Lane, and a reminder of the YOU vs TRAIN multi sports sessions which are taking place every Wednesday between 8pm and 9pm, at the Bakestone Moor recreation ground, which has now been shared on social media.
 - 4.2. Members of the Parish Council and the public to raise matters of importance with the County Councillor - Cllr M Yates had sent his apologies but provided a report which was noted.
The following issues were raised: -
 - 4.2.1. Bus Route Upgrade – could a specific request be made for Whitwell (DCC's response to be forwarded to Cllr Yates).
 - 4.2.2. The road surface between the Square and the Co-op on Spring Street requires some attention.
 - 4.3. Members of the public to raise matters of importance with the Councillors present
 - District Council**
 - 4.3.1. Cllr Ellis informed of BDC's Community Safety and Enforcement Manager's Road Safety Fund – Cllr Munro would speak to them.
 - Parish Council**
 - 4.3.2. A MOP informed the Parish Council of concerns regarding ongoing anti-social behaviour in the Plantation wooded area adjacent to the Bakestone Moor recreation ground which has affected their parents and their property and that any previous mitigating measures taken by the Parish Council have not been effective. The MOP asked when the Parish Council intended to erect fencing around the perimeter like the fencing installed along Claylands and around the Friendship Hall and whether branches from the trees near the bottom of their garden could be cut as they produce leaf litter. The Council was sorry to hear about the resident's illness and wished them a full recovery. The Chair and Vice Chair had inspected the area today. Some clarification was given on the existing fencing – the Friendship Hall

was purchased with the fencing included in the sale; the fencing along Claylands was installed by BDC as the path is their responsibility; the skate park is fenced-off due to an order by the Environmental Health Department. The MOP was asked to check the deeds of their parent's property to ascertain responsibility for the boundary. The parish council would also make enquiries regarding their legal obligations and would feedback to the MOP. In the meantime, the trees would be assessed by a professional, and the area would be checked again for debris. Neighbours to be encouraged to report any similar incidents to the police on the 101 number (if they are not confident to do so they can contact the Chairman who would report on their behalf) and the Parish Council would continue to work with the police and residents.

MOP Left at 19:40

- 4.3.3. It had been agreed that the renovation of the Jubilee Garden which started 12 months ago should be carried out according to RHS guidance with trimming a third of growth from the bottom on a 3-year plan. Removal of Buddleia being an invasive species and Laurel is also required. Clerk to liaise with the Parish Handyman.

5. To consider for approval the Minutes of the Meeting of the Parish Council held on 12 January 2022

Item 4.4.1 "received" to be altered to "receive". Item 4.4.2 the second "received" to be deleted and "WPC" to be added after Cllr Yates advised. It was then **resolved** that the minutes of the meeting held on 12 January 2022 be approved and duly signed by the Chairman.

6. To consider any matters arising (for information only) from the Minutes of the Meeting of the Parish Council held on 12 January 2022

Item 4.2 – Response received from the PCC regarding police resources in Whitwell. PCSO Galley's update on parking issues outside the school to be forwarded to the Head Teacher, Clerk to Governors and copied to Bridget Gould highlighting the unacceptable situation regarding non-enforcement due to lack of signage.

Item 4.2.4 – It was noted that the SNT are putting regular posts on social media and are getting to know the area. PC Sinfield and PCSO Galley have also visited the Scouts.

Item 4.3 – Explanation received from STWA regarding concerns raised due to inadequate road signage whilst carrying out works to a burst main on High Street.

Item 4.3 – Responses have been received from Welbeck Estates and DCC regarding the WCC lease.

Item 4.4.2 – Branches overhanging the zebra crossing on Hangar Hill have now been trimmed. Cllr Munro would report that the trees need pruning.

Item 12.9 – Report received from Spire Pest Control following the controlled shoot at Bakestone Moor allotments. Clerk to ensure plot holders are advised to keep chicken feed secure. A further shoot to be arranged.

7. To Receive the Joint Cemetery Committee's Proposals on Revision of Cemetery Charges for 2022/23

It was **resolved** to accept the Cemetery Committee's proposal of no increase to cemetery charges in 2022 and an increase to the cemetery contractor's fees was noted.

8. To consider for approval the minutes of the Budget Meeting held on 2 February 2022 and the budget recommendation for 2022/23

It was **resolved** that the minutes of the Budget Meeting held on 2 February 2022 be approved and duly signed by the Chairman and to accept the budget recommendation of £232,178 for 2022/23

9. **Accounts for Approval and Payment** – It was **resolved** to approve the following accounts for payment: -

Direct Bank Payments to be Authorised			
Payee	Goods/Services	Amount	Budget
Turner & Wilson	Cemetery Spoil Removal	318.00	4E
Zurich	Van Insurance	771.89	2J
Whitwell Community Centre	Coffee Morning Funding	1000.00	Covid-19
Personnel Advice & Solutions	Job Evaluations	240.00	7A
Viridor Waste Management Ltd	Contributing Third Party Funding	8085.20	5H
N Woolley	Travel – SLCC Course	26.50	2X
	TOTAL	10441.59	
Credit Card Payments			
Microsoft	Microsoft (Office 365) x 2	22.56	2Y
Co-operative Bank	Card Fee	2.00	2C
	TOTAL	24.56	

10. **Financial Reports and Bank Reconciliation**

It was **resolved** to accept the Financial Report. Clerk to check possibility of showing cemetery totals in the financial report. Cllr D Ellis signed the January bank reconciliation.

11. **To Consider Unspent Covid-19 Grants (Cllr T Munro)**

It was **resolved** to invite suggestions from residents via the parish council's newsletter for ideas that will benefit the community, provide impact and longevity.

12. **Welbeck Street Recreation Ground Funding**

The Viridor bid had been successful with a grant awarded of £80,852. The Chairman reported that the Clerk had been contacted by DET regarding a funding bid and himself, Cllr J Raspin, Cllr F Raspin and the Clerk attended a site visit with a representative from Tarmac on Friday 3 February. The outcome of the bid should be known next week.

13. **To Consider Inviting Residents and/or Community Groups to Become Part of an Ongoing Group to Plan Activities & Events to Celebrate the Queen's Platinum Jubilee (Cllr T Munro)**

An email received from a BDC Policy Officer had been circulated to all councillors which highlighted some of the opportunities for communities to engage with the Platinum Jubilee. Installation of a Jubilee beacon was discussed, with a suggestion for it to be installed on the tunnel top of the quarry. Whitwell Quarry would be contacted to ask if they would participate and get involved with the construction of a beacon. H&BPC to be asked if they would be interested in a shared beacon. A Heritage Trail was considered, which Cllr T Munro would pursue – it was noted that the LSW website includes last year's walk which contains interesting heritage sites. Cllr D Ellis informed the meeting that the Scouts would be writing to the Parish Council to request permission to plant a tree on Welbeck Street recreation ground and suggested the Parish Council could do the same and encourage other organisations to plant trees.

14. **Allotments (Cllr F Raspin)**

Cllr F Raspin raised concern with the non-cultivation of some allotment plots. Clerk would liaise with the Clerical Assistant regarding responses and whether any plots have been given up on renewal. Clerk would seek advice from the NAS on a non-cultivation policy.

Cllr T Munro reported on a site visit to the Mill Lane allotment site with Cllr K Austin, Cllr F Raspin and Adam Taylor from L'Hoist to inspect the surface at the end of the drive. Adam will investigate the possible installation of an appropriate surface for them to carry out the works as a contribution in part towards the community.

- 15. **Correspondence** - It was **resolved** to deal with correspondence as follows: -
 - 15.1. DALC – Newsletter February 2022 - Noted
 - 15.2. PCC – Police Resourcing in Whitwell – WPC are disappointed that police resources have been taken away within a month due to operational issues
 - 15.3. Rt Hon Michael Gove MP – Queen’s Platinum Jubilee – to be forwarded to all councillors
 - 15.4. BDC – Partnership Team Policy Officers - Noted
 - 15.5. EMR – Changes to Services on the Robin Hood Line from May 2022 - Noted

Correspondence not Listed

- 15.6. BDC – Invitation to the Council’s Civic Service on 3.4.22 – invitation extended to all councillors
- 15.7. MOP – The Plantation, Bakestone Moor Recreation Ground – issues raised in item 4.3.2
- 15.8. Mark Fletcher MP – Bakestone Moor Recreation Ground – respond informing of WPC’s course of action and highlighting lack of knowledge regarding MOP’s affected and boundary issues.

- 16. **Planning Matters** – Cllr T Munro declared an interest in this matter and took no part in decision making. It was **resolved** to deal with planning matters as follows: -
 - 16.1. 22/00012/FUL – Single storey rear and side elevation, 14 Franklin Avenue, Whitwell – no objections
 - 16.2. 22/00031/FUL – Change of use from current business use E-Hair/Beauty Salon to C3 Dwelling House with some external modifications, 11 Portland Street, Whitwell – no objections

17. Progress Reports

- 17.1. Whitwell Community Centre Lease – Cllrs K Austin, S Maiden, T Munro and F Raspin to meet possibly on 24 March and this item to be on the March Agenda.

18. Date of Next Meeting

The next meeting will be held on Wednesday 9 March 2022 at 7.00 pm.

- 19. **Fifteen minute public session for members of the public to comment on items discussed at this meeting (no decisions can be made on any items raised in this session)** – no MOP’s present.

- 20. **To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the public and press from the remainder of the meeting on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.**

- 20.1. Staff leave to be taken before leaving employment.
- 20.2. Advice to be sought on implementation of job evaluations.

There being no further business the Chairman declared the meeting closed at 21:21.

Signed (Chairman)

Date

List of Resolutions

103/2021-22 Item 4.4.1 “received” to be altered to “receive”. Item 4.4.2 the second “received” to be deleted and “WPC” to be added after Cllr Yates advised. It was then **resolved** that the minutes of the meeting held on 12 January 2022 be approved and duly signed by the Chairman.

104/2021-22 It was **resolved** to approve the accounts for payment.

105/2021-22 It was **resolved** to accept the Financial Report. Clerk to check possibility of showing cemetery totals in the financial report. Cllr D Ellis signed the January bank reconciliation.

106/2021-22 To Consider Unspent Covid-19 Grants - It was **resolved** to invite suggestions from residents via the parish council’s newsletter for ideas that will benefit the community, provide impact and longevity.

107/2021-22 Queen’s Platinum Jubilee - It was **resolved** that Whitwell Quarry would be contacted to ask if they would participate and get involved with the construction of a beacon on the tunnel top of the quarry. H&BPC to be asked if they would be interested in a shared beacon. Cllr T Munro to pursue organising a Heritage Trail and contact the LSW organiser regarding interesting heritage sites. WPC to consider encouraging other organisations to plant trees as well as the Scouts.

108/2021-22 Allotments - Clerk to seek advice from the NAS on a non-cultivation policy.

109/2021-22 It was **resolved** to deal with correspondence as follows: -

- DALC – Newsletter February 2022 - Noted
- PCC – Police Resourcing in Whitwell – WPC are disappointed that police resources have been taken away within a month due to operational issues
- Rt Hon Michael Gove MP – Queen’s Platinum Jubilee – to be forwarded to all councillors
- BDC – Partnership Team Policy Officers - Noted
- EMR – Changes to Services on the Robin Hood Line from May 2022 - Noted

Correspondence not Listed

- BDC – Invitation to the Council’s Civic Service on 3.4.22 – invitation extended to all councillors
- MOP – The Plantation, Bakestone Moor Recreation Ground – issues raised in item 4.3.2
- Mark Fletcher MP – Bakestone Moor Recreation Ground – respond informing of WPC’s course of action and highlighting lack of knowledge regarding MOP’s affected and boundary issues.

110/2021-22 It was **resolved** to deal with planning matters as follows: -

- 22/00012/FUL – Single storey rear and side elevation, 14 Franklin Avenue, Whitwell – no objections
- 22/00031/FUL – Change of use from current business use E-Hair/Beauty Salon to C3 Dwelling House with some external modifications, 11 Portland Street, Whitwell – no objections

Abbreviations Used:

AGAR – Annual Governance & Accountability Review

ASB – Anti-social behaviour

DET – Derbyshire Environmental Trust

BDC – Bolsover District Council

BILD – Buildings, Infrastructure, Leisure, Developments

CLLR – Councillor

DALC – Derbyshire Association of Local Councils

DCC – Derbyshire County Council

EMR – East Midlands Railway

FIT – Fields in Trust

SNT – Safer Neighbourhood Team

FP – Footpath

H&BPC – Hodthorpe & Belph Parish Council

LGPS – Local Government Pension Scheme

NAS – National Allotment Society

MMA – Minor Maintenance Allowance

CREST Casualty Reduction Enforcement Support

MOP – Member of Public

PC – Police Constable

PCC – Police & Crime Commissioner

PIMS – Playground Insp. & Maintenance Service

PPE – Personal Protective Equipment

PROW – Public Right of Way

LSW – Louise Smalley Walk

SO – Standing Order

STWA – Severn Trent Water Authority

WCC – Whitwell Community Centre

WPC – Whitwell Parish Council